

Pembroke Police Services Board Meeting – Draft Minutes

City Hall, Council Chambers
Pembroke, Ontario
July 23, 2025
1:00 p.m.

Present:

Ron Gervais, Mayor
Patricia Lafreniere, Councillor
Christine Reavie
Michael St Jean
Dez Bair-Patel

Also Present:

Acting Inspector Steven Bosa, OPP
Director Sauriol, Planning, Building and By-Law Enforcement (item 8.a)
Victoria Charbonneau, Recording Secretary

1. Land Acknowledgement

2. Call to Order

The Chair called the meeting to order at 1:00 p.m.

3. Disclosure of Pecuniary Interest & General Nature Thereof

There were no disclosures of pecuniary interest.

4. Approval of Agenda

Motion:

Moved by Dez Bair-Patel

Seconded by Michael St. Jean

That the agenda of the Pembroke Police Services Board meeting of July 23, 2025, be amended to address item 8.a first followed by item 7.a.

Carried

5. Minutes

- Receive minutes of May 21, 2025

Motion:

Moved by Christine Reavie

Seconded by Councillor Lafreniere

That the minutes of the Pembroke Police Services Board meeting of May 21, 2025, be received as circulated.

Carried

6. Business Arising from the Minutes

7. **OPP Report**

- Quarterly Report (April-June 2025)

Acting Inspector Bosa presented the Q2 report as attached in the July 23, 2025, meeting agenda package. The overview can be captured in totality by viewing the YouTube recording of the meeting at a time stamp of approximately 1:18 p.m. Highlights included:

- Staffing updates – 4 new probationary Constables members come to the detachment area. Several recruits are in line to come to the detachment in the near future
- Overall collisions are up Year to date (YTD)
- There has been more traffic engagement, with a focus on public education
- Violent crime there is a noted uptake
- Offences in uttering threats
- This could be in part to efforts to support high data integrity and catching calls for service properly
- Property crime is down
- Trafficking is up 213% YTD 47 charges compared to 14. This is due in part to some large cases being closed recently (e.g. case charging 32 individuals)
- Patrol hours have dipped YTD. Due to Officers responding for calls for service
- Foot patrol hours are projected to be increased in the next quarter
- Mental Health Calls for service remains consistent with 2024. There are 2 MCERT officers who are taking a very proactive approach and working with MESA team to do more foot patrols
- Overdoses are lower than they have been in the past 3 years
- Victim referrals are up, can also be correlated with the uptake in violent crimes
- Does the OPP lobby for changes in the judicial system for addresses drug charges? Response included that this is being addressed at the Provincial/Federal level
- What do probationary Constables do during probation? Do they stay in the area? Response included that probationary constables are typically placed where they request if it can be accommodated (3 years). They are paired up with a seasoned partner who trains them etc.

8. **New Business**

a. Current By-Law Practices and Challenges – Chair Gervais and Director Sauriol Discussion was had over a notice of motion brought forward by Deputy Mayor Abdallah to the July 15, 2025 Council meeting (attached in the meeting package). The motion was withdrawn at the meeting, due to noted conversations with the Mayor, CAO and OPP representatives. Chair Gervais thought it would be beneficial to bring to the PSB for some notation on the contents for future reference. The overview can be captured in totality by viewing the YouTube recording of the meeting at a time stamp of approximately 1:02 p.m. Highlights included:

- OPP do not typically do by-law enforcement after the new CSPA Act (2023)
- It can be asked by Council, however, it has to be mutually agreed upon. However, by-laws calls would be prioritized accordingly and need to be fit into the priority system of all other detachment calls at any given time (calls for service can include, mental health, domestic violence, community safety etc.)

- Every by-law enforcement call would also be deemed as a call for service and billed accordingly. From a financial and response time standpoint, there is likely more effective approaches to address by-law matters.
- The City addresses by-law complaints with city employed by-law enforcement officers and contracts out animal control services to Pro-Tec 5.
- If a noise complaint happens outside of City hours, police are called and investigate/collect notes or evidence and relay to city. It is then determined if a fine should be laid.
- A proactive collaboration between the City and OPP for mental health calls and/or out of city's jurisdiction or compromised staff safety police have proven to be a positive working relationship to address community by-law and safety needs while keeping staff safe.
- It was iterated from board members that with the information provided based on current spheres of jurisdiction from the city and OPP and the collaborative work arrangement to address by-law and community safety is the best way to address issues.
- Question regarding scheduling staff after hours to address matters and if this would cost less than having OPP calls for service after hours. Response included that two staff would need to be scheduled which would increase costs significantly.
- Is the detachment at its full compliment after these hires? Response included that there are approximately 8 vacant positions (barring transfers, promotions, vacancies etc.)
- [OPP.ca/Careers](https://opp.ca/Careers), can be shared

Direction: During planning of the 2026 budget, explore opportunities for supporting targeted social media ads regarding OPP recruitment. Work with OPP representatives to assist in off-setting the costs for some targeted social media advertisements to support recruitment for the OPP detachment.

DIRECTION:

b. Board Insurance Update* – Clerk Charbonneau

Highlights included:

- Insurance renewal for the Police Service Board is underway with Intact Insurance (renewal date of November 1, 2025)
- The insurance costs were included in the approved 2025 budget

DIRECTION:

c. PSB Crime Stoppers Collaboration Activities Update – Clerk Charbonneau

Highlights from the report discussion included:

- Your TV may be interested in promoting a 30-minute recorded session on the Crime Stoppers public education taping that can be broadcast
- Discussion over where potential places to affix signage to poles and what the process with the city to do so is. Potential spaces for signage included:
 - Parking lots

- Board is in favour id the signage
- Depending on signage costs
- Service clubs Kiwanis and Rotary (for presentations)

DIRECTION:

- Have staff look at what city owned poles the signage can be affixed to and feasible areas to place signage for public view
- Reach out to yourTV about potential of creating a taping of the Crime Stoppers 101 session, look into seeing if this can also be shared (online)

d. Cops and Kids Fishing Derby*- Chair Gervais

Highlights included:

- August 9th at 9:00 a.m. at the Waterfront Park and Marina
- Always a successful event and good opportunity for public outreach, collaboration and fun for children

9. Correspondence

- a. OAPSB meeting material

10. Date of Next Meeting

The next meeting is scheduled for October 22, 2025, beginning at 1:00 p.m.

11. Motion to Adjourn

Motion:

Moved by Christine Reavie

Seconded by Michael St. Jean

That the July 23, 2025, Pembroke Police Services Board meeting adjourns at 1:51 p.m.

Carried

Chair

Recording Secretary