

**CORPORATION OF THE  
CITY OF PEMBROKE**

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**Consolidated Financial Statements**  
For the Year Ended December 31, 2021

## MANAGEMENT REPORT

### MANAGEMENT'S RESPONSIBILITY FOR THE CONSOLIDATED FINANCIAL STATEMENTS

The accompanying consolidated financial statements of the **Corporation of the City of Pembroke** are the responsibility of the City's management and have been prepared in compliance with legislation, and in accordance with generally accepted accounting principles established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

A summary of the significant accounting policies are described in Note 1 to the consolidated financial statements. The preparation of the consolidated financial statements necessarily involves the use of estimates based on management's judgement, particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

City management maintains a system of internal controls designed to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and recorded in compliance with legislative and regulatory requirements and reliable financial information is available on a timely basis for preparation of the consolidated financial statements. These systems are monitored and evaluated by management.

Council meets with management and the external auditors to review the consolidated financial statements and discuss any significant reporting or internal control matters prior to approval of the consolidated financial statements.

The consolidated financial statements have been audited by Baker Tilly REO LLP, Chartered Professional Accountants, an independent external auditor appointed by the City. The accompanying Auditor's Report outlines their responsibilities, the scope of their examination and their opinion on the City's consolidated financial statements.

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Chief Administrative Officer

November 1, 2022  
Pembroke, Ontario

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Treasurer

November 1, 2022  
Pembroke, Ontario

# **CORPORATION OF THE CITY OF PEMBROKE**

## **Consolidated Financial Statements**

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## INDEPENDENT AUDITOR'S REPORT

To the Members of Council, Inhabitants and Ratepayers of the  
**CORPORATION OF THE CITY OF PEMBROKE**

### **Opinion**

We have audited the consolidated financial statements of the **CORPORATION OF THE CITY OF PEMBROKE** (the City) which comprise the consolidated statement of financial position as at December 31, 2021 and the consolidated statements of operations, change in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the **CORPORATION OF THE CITY OF PEMBROKE** as at December 31, 2021 and the results of its consolidated operations, changes in net financial assets and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the City in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements**

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the City's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the City or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the City's financial reporting process.

## **Auditor's Responsibility for the Audit of the Consolidated Financial Statements**

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the City's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of the auditor's report. However, future events or conditions may cause the City to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Obtain sufficient appropriate audit evidence regarding the financial information of the entities or business activities within the City to express an opinion on the consolidated financial statements. We are responsible for the direction, supervision and performance of the group audit. We remain solely responsible for our audit opinion.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants  
Licensed Public Accountants

Pembroke, Ontario  
November 1, 2022

**CORPORATION OF THE CITY OF PEMBROKE**  
**Consolidated Statement of Financial Position**  
As At December 31, 2021

	<b>2021</b>	<b>2020</b>
<b>FINANCIAL ASSETS</b>		
Cash (Note 2)	\$ 34,994,745	\$ 27,608,626
Investments (Note 3)	932,184	873,304
Taxes receivable	1,383,516	1,889,690
Water and sewer receivables	388,088	395,183
Accounts receivable	2,216,745	3,244,731
Inventories for resale	45,796	38,961
Investment in municipal electric utilities (Note 4)	13,672,039	13,443,534
	<b>\$ 53,633,113</b>	<b>\$ 47,494,029</b>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities	\$ 5,065,331	\$ 5,181,723
Deferred revenue - general	58,672	37,184
Deferred revenue - obligatory (Schedule 3)	1,620,375	655,909
Long term liabilities (Note 5)	15,537,176	17,050,899
Employee benefits and post-employment liabilities (Note 6)	2,282,321	2,297,489
Landfill closure and post-closure liabilities (Note 8)	439,898	393,920
	<b>25,003,773</b>	<b>25,617,124</b>
<b>NET FINANCIAL ASSETS</b>	<b>28,629,340</b>	<b>21,876,905</b>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets - net (Schedule 4)	125,318,343	124,737,816
Prepaid expenses	479,267	520,620
	<b>125,797,610</b>	<b>125,258,436</b>
<b>ACCUMULATED SURPLUS (Schedule 5)</b>	<b>\$ 154,426,950</b>	<b>\$ 147,135,341</b>

See accompanying notes and schedules.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Consolidated Statement of Operations**  
For the Year Ended December 31, 2021

	<b>2021</b>	<b>2021</b>	<b>2020</b>
	<b>Budget</b>	<b>Actual</b>	<b>Actual</b>
	(Note 15)		
<b>REVENUES</b>			
Taxation and payments in lieu	\$ 23,480,473	\$ 23,564,666	\$ 22,999,648
User charges	12,440,280	12,661,873	11,628,581
Government transfers	4,473,834	5,310,231	5,917,470
Investment income	621,872	707,741	594,953
Penalties and interest	170,000	189,025	191,373
Deferred revenue earned - Schedule 3	1,026,114	1,009,477	2,464,740
Investment in municipal electric utilities	-	228,505	414,826
Gain (loss) on disposal/sale of tangible capital assets	-	(95,984)	24,398
Other	267,047	489,369	283,082
	<b>\$ 42,479,620</b>	<b>\$ 44,064,903</b>	<b>\$ 44,519,071</b>
<b>EXPENSES</b>			
General government	\$ 3,332,105	\$ 2,678,210	\$ 2,645,666
Protection to persons and property	8,606,611	8,702,201	8,490,829
Transportation services	3,868,188	5,718,697	6,102,798
Environmental services	7,484,546	10,568,231	9,992,863
Health services	1,446,016	1,928,732	1,378,370
Social and family services	2,565,370	2,280,329	2,365,077
Recreation and cultural services	4,091,089	4,029,587	3,834,663
Planning and development	828,776	867,307	839,878
	<b>32,222,701</b>	<b>36,773,294</b>	<b>35,650,144</b>
<b>ANNUAL SURPLUS</b>	<b>10,256,919</b>	<b>7,291,609</b>	<b>8,868,927</b>
<b>ACCUMULATED SURPLUS, beginning of year</b>	<b>147,135,341</b>	<b>147,135,341</b>	<b>138,266,414</b>
<b>ACCUMULATED SURPLUS, end of year</b>	<b>\$ 157,392,260</b>	<b>\$ 154,426,950</b>	<b>\$ 147,135,341</b>

See accompanying notes and schedules.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Consolidated Statement of Change in Net Financial Assets**  
For the Year Ended December 31, 2021

	<b>2021</b>	<b>2021</b>	<b>2020</b>
		<b>Actual</b>	<b>Actual</b>
<b>ANNUAL SURPLUS</b>	\$ 7,291,609	\$	8,868,927
Amortization of tangible capital assets	5,972,467		5,758,747
Acquisition of tangible capital assets	(7,433,371)		(10,747,665)
Loss (gain) on sale of tangible capital assets	95,984		(24,398)
Proceeds on sale of tangible capital assets	784,394		35,973
Change in prepaid expenses	41,352		(495,330)
<b>INCREASE IN NET FINANCIAL ASSETS</b>	6,752,435		3,396,254
<b>NET FINANCIAL ASSETS, beginning of year</b>	21,876,905		18,480,651
<b>NET FINANCIAL ASSETS, end of year</b>	\$ 28,629,340	\$	21,876,905

**CORPORATION OF THE CITY OF PEMBROKE**  
**Consolidated Statement of Cash Flows**  
For the Year Ended December 31, 2021

	<b>2021</b>	<b>2020</b>
<b>CASH FROM (USED IN) OPERATING ACTIVITIES</b>		
Annual surplus	\$ 7,291,609	\$ 8,868,927
Adjustments for item not affecting cash		
Amortization of tangible capital assets	5,972,467	5,758,747
Loss (gain) on disposal of capital assets	95,984	(24,398)
Changes in non-cash working capital		
Taxes receivable	506,174	(222,586)
Water and sewer receivables	7,095	16,912
Accounts receivable	1,027,986	(1,315,094)
Inventories for resale	(6,835)	1,569
Prepaid expenses	41,352	(495,330)
Accounts payable and accrued liabilities	(116,392)	(363,117)
Deferred revenue - general	21,488	(7,095)
Deferred revenue - obligatory	964,466	(1,394,203)
Employee benefits and post-employment liabilities	(15,168)	78,236
Landfill closure and post closure liabilities	45,978	11,681
	<b>15,836,204</b>	<b>10,914,249</b>
<b>CASH FROM (USED IN) FINANCING ACTIVITIES</b>		
Loan payable	-	(21,047)
Proceeds from long term liabilities issued	99,244	61,563
Payments on long term liabilities	(1,612,967)	(1,731,074)
	<b>(1,513,723)</b>	<b>(1,690,558)</b>
<b>CASH FROM (USED IN) INVESTING ACTIVITIES</b>		
Investments	(58,880)	(78,204)
Investment in municipal electric utilities	(228,505)	(414,826)
	<b>(287,385)</b>	<b>(493,030)</b>
<b>CASH FROM (USED IN) CAPITAL ACTIVITIES</b>		
Proceeds from sale of tangible assets	784,394	35,973
Purchase of tangible assets	(7,433,371)	(10,747,665)
	<b>(6,648,977)</b>	<b>(10,711,692)</b>
<b>INCREASE (DECREASE) IN CASH</b>	<b>7,386,119</b>	<b>(1,981,031)</b>
<b>CASH, beginning of year</b>	<b>27,608,626</b>	<b>29,589,657</b>
<b>CASH, end of year</b>	<b>\$ 34,994,745</b>	<b>\$ 27,608,626</b>

See accompanying notes and schedules.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Consolidated Schedule of Continuity of Reserves**  
For the Year Ended December 31, 2021

**SCHEDULE 1**

	BALANCE		REVENUES				TRANSFERS				BALANCE
	Beginning of Year	Interest Earned	From Operations	Other	Total	To Operations	To Capital	Other	Total	End of Year	
<b>Reserves</b>											
Contingencies	\$ 590,179	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ -	\$ 20,000	\$ 570,179	
Protection services	556,131	-	193,500	-	193,500	45,960	13,294	-	59,254	690,377	
Transportation services	389,954	-	438,692	30,718	469,410	-	7,852	-	7,852	851,512	
Waterworks	2,169,843	-	327,365	-	327,365	-	468,685	30,718	499,403	1,997,805	
Pollution control projects	1,837,150	-	478,309	-	478,309	-	202,028	-	202,028	2,113,431	
Working funds	603,666	-	249,569	-	249,569	151,500	-	-	151,500	701,735	
Waste Management	3,199,830	35,541	656,424	-	691,965	-	-	-	-	3,891,795	
Other current purposes	1,102,878	-	71,868	-	71,868	28,533	18,139	-	46,672	1,128,074	
Other capital purposes	408,895	-	369,826	-	369,826	77,715	-	-	77,715	701,006	
	10,858,526	35,541	2,785,553	30,718	2,851,812	303,708	729,998	30,718	1,064,424	12,645,914	
<b>Reserve funds (Schedule 2)</b>	<b>9,809,566</b>	<b>86,591</b>	<b>1,116,068</b>	<b>6,368</b>	<b>1,209,027</b>	<b>203,770</b>	<b>862,046</b>	<b>725</b>	<b>1,066,541</b>	<b>9,952,052</b>	
<b>Total reserves and reserve funds</b>	<b>\$20,668,092</b>	<b>\$ 122,132</b>	<b>\$ 3,901,621</b>	<b>\$ 37,086</b>	<b>\$ 4,060,839</b>	<b>\$ 507,478</b>	<b>\$ 1,592,044</b>	<b>\$ 31,443</b>	<b>\$ 2,130,965</b>	<b>\$ 22,597,966</b>	

See accompanying notes and schedules.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Consolidated Statement of Continuity of Reserve Funds**  
For the Year Ended December 31, 2021

**SCHEDULE 2**

	BALANCE		REVENUES				TRANSFERS				BALANCE
	Beginning of Year	Interest on Investments	From Operations	Other	Total	To Operations	To Capital	Other	Total	End of Year	
<b>Reserve Funds</b>											
COVID-19 Safe Restart	\$ 567,759	\$ -	\$ -	\$ -	\$ -	\$ 149,946	\$ -	\$ -	\$ 149,946	\$ 417,813	
Sick leave, disability	437,235	4,153	58,203	-	62,356	53,824	-	725	54,549	445,042	
Parking revenues	76,087	722	16,500	-	17,222	-	-	-	-	93,309	
Water purification	5,574,291	52,956	200,000	-	252,956	-	-	-	-	5,827,247	
Airport capital and contingencies	126,945	-	7,836	5,643	13,479	-	-	-	-	140,424	
Pollution control	1,167,477	11,091	100,000	-	111,091	-	428,520	-	428,520	850,048	
Other current purposes	2,115	20	-	-	20	-	-	-	-	2,135	
Other capital purposes	1,857,657	17,649	733,529	725	751,903	-	433,526	-	433,526	2,176,034	
	\$9,809,566	\$ 86,591	\$ 1,116,068	\$ 6,368	\$1,209,027	\$ 203,770	\$ 862,046	\$ 725	\$1,066,541	\$ 9,952,052	

See accompanying notes and schedules.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Consolidated Schedule of Deferred Revenue - Obligatory**  
For the Year Ended December 31, 2021

**SCHEDULE 3**

	BALANCE		REVENUES				TRANSFERS				BALANCE
	Beginning of Year	Interest on Investments	Other	From Operations	Government Transfers	Total	To Operations	To Capital	Other	Total	End of Year
Development charges	\$ 448,913	\$ 4,265	\$ 126,443	\$ -	\$ -	\$ 130,708	\$ 21,080	\$ -	\$ -	\$ 21,080	\$ 558,541
Cash in lieu of parkland	41,344	393	10,425	-	-	10,818	-	-	-	-	52,162
Gasoline Tax - Province	165,652	1,573	-	-	103,817	105,390	126,000	-	-	126,000	145,043
Gasoline Tax - Federal	-	-	-	-	1,727,027	1,727,027	-	862,397	-	862,397	864,629
	\$ 655,909	\$ 6,231	\$ 136,868	\$ -	\$ 1,830,844	\$ 1,973,943	\$ 147,080	\$ 862,397	\$ -	\$ 1,009,477	\$ 1,620,375

See accompanying notes and schedules.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Consolidated Schedule of Tangible Capital Assets**  
For the Year Ended December 31, 2021

SCHEDULE 4

BY ASSET CLASS

	GENERAL						INFRASTRUCTURE					TOTALS	
	Land	Land Improvements	Buildings & Improvements	Vehicles	Equipment	Cultural and Historical	Land	Plants & Facilities	Roads	Underground Networks and Other	Assets Under Construction	2021	2020
<b>Cost</b>													
Balance, beginning of year	\$ 2,664,303	\$ 5,756,323	\$27,461,401	\$ 3,652,836	\$ 5,704,820	\$ 122,638	\$ 983,401	\$48,636,577	\$74,768,455	\$55,066,506	\$11,568,565	\$236,385,825	\$226,817,960
Add: additions during year	118,537	41,710	127,620	209,332	204,903	-	-	-	6,857,233	6,698,398	(6,824,362)	7,433,371	10,747,665
Less: disposals during year	(1)	-	-	(66,721)	(280,559)	-	-	(708,119)	(785,903)	(286,281)	-	(2,127,584)	(1,179,800)
<b>Balance, end of year</b>	<b>2,782,839</b>	<b>5,798,033</b>	<b>27,589,021</b>	<b>3,795,447</b>	<b>5,629,164</b>	<b>122,638</b>	<b>983,401</b>	<b>47,928,458</b>	<b>80,839,785</b>	<b>61,478,623</b>	<b>4,744,203</b>	<b>241,691,612</b>	<b>236,385,825</b>
<b>Accumulated Amortization</b>													
Balance, beginning of year	-	3,793,116	11,373,807	1,680,332	3,664,328	-	-	26,689,512	44,313,555	20,133,359	-	111,648,009	107,057,487
Add: amortization during the year	-	176,531	588,997	223,879	279,080	-	-	1,476,323	1,899,688	1,327,978	-	5,972,467	5,758,747
Less: reduction on disposals	-	-	-	(66,721)	(280,559)	-	-	-	(700,168)	(199,759)	-	(1,247,207)	(1,168,225)
<b>Balance, end of year</b>	<b>-</b>	<b>3,969,647</b>	<b>11,962,804</b>	<b>1,837,490</b>	<b>3,662,849</b>	<b>-</b>	<b>-</b>	<b>28,165,825</b>	<b>45,513,075</b>	<b>21,261,578</b>	<b>-</b>	<b>116,373,269</b>	<b>111,648,009</b>
<b>Net book value of tangible capital assets</b>	<b>\$ 2,782,839</b>	<b>\$ 1,828,386</b>	<b>\$15,626,217</b>	<b>\$ 1,957,957</b>	<b>\$ 1,966,315</b>	<b>\$ 122,638</b>	<b>\$ 983,401</b>	<b>\$19,762,633</b>	<b>\$35,326,710</b>	<b>\$40,217,045</b>	<b>\$ 4,744,203</b>	<b>\$125,318,343</b>	<b>\$124,737,816</b>
<b>BY FUNCTIONAL CLASSIFICATION</b>													
	Planning and Development	General Government	Police	Fire	Roads	Other Transportation	Water Supply	Storm Sewer	Sanitary Sewer	Recreation	Waste Disposal	2021	2020
<b>Cost</b>													
Balance, beginning of year	\$ 15,387	\$ 4,251,400	\$ 6,815,275	\$ 7,200,200	\$89,732,950	\$ 4,500,052	\$39,648,753	\$12,957,921	\$48,130,520	\$16,889,430	\$ 6,243,937	\$236,385,825	\$226,817,960
Add: additions during year	-	245,625	-	59,254	76,779	2,988,744	276,885	923,305	2,484,662	221,162	156,955	7,433,371	10,747,665
Less: disposals during year	-	(22,289)	-	(17,874)	(682,708)	(966,515)	(88,450)	(42,630)	-	(298,521)	(8,597)	(2,127,584)	(1,179,800)
<b>Balance, end of year</b>	<b>15,387</b>	<b>4,474,736</b>	<b>6,815,275</b>	<b>7,241,580</b>	<b>89,127,021</b>	<b>6,522,281</b>	<b>39,837,188</b>	<b>13,838,596</b>	<b>50,615,182</b>	<b>16,812,071</b>	<b>6,392,295</b>	<b>241,691,612</b>	<b>236,385,825</b>
<b>Accumulated Amortization</b>													
Balance, beginning of year	15,387	1,380,522	1,322,490	1,067,225	47,799,132	1,763,645	19,694,643	3,986,023	20,166,940	11,753,407	2,698,595	111,648,009	107,057,487
Add: amortization during the year	-	111,334	220,436	264,379	2,307,573	125,066	739,769	221,298	1,400,958	431,317	150,337	5,972,467	5,758,747
Less: reduction on disposals	-	(22,288)	-	(17,874)	(698,769)	(156,600)	(43,777)	(781)	-	(298,521)	(8,597)	(1,247,207)	(1,168,225)
<b>Balance, end of year</b>	<b>15,387</b>	<b>1,469,568</b>	<b>1,542,926</b>	<b>1,313,730</b>	<b>49,407,936</b>	<b>1,732,111</b>	<b>20,390,635</b>	<b>4,206,540</b>	<b>21,567,898</b>	<b>11,886,203</b>	<b>2,840,335</b>	<b>116,373,269</b>	<b>111,648,009</b>
<b>Net book value of tangible capital assets</b>	<b>\$ -</b>	<b>\$ 3,005,168</b>	<b>\$ 5,272,349</b>	<b>\$ 5,927,850</b>	<b>\$39,719,085</b>	<b>\$ 4,790,170</b>	<b>\$19,446,553</b>	<b>\$ 9,632,056</b>	<b>\$29,047,284</b>	<b>\$ 4,925,868</b>	<b>\$ 3,551,960</b>	<b>\$125,318,343</b>	<b>\$124,737,816</b>

See accompanying notes and schedules.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Consolidated Schedule of Accumulated Surplus**  
For the Year Ended December 31, 2021

**SCHEDULE 5**

	<b>2021</b>	<b>2020</b>
<b>RESERVE FUNDS - Schedule 2</b>		
COVID-19 Safe Restart	\$ 417,813	\$ 567,759
Sick leave, disability	445,042	437,235
Parking revenues	93,309	76,087
Water purification	5,827,247	5,574,291
Airport capital and contingencies	140,424	126,945
Pollution control	850,048	1,167,477
Other current purposes	2,135	2,115
Other capital purposes	2,176,034	1,857,657
<b>Total</b>	<b>9,952,052</b>	<b>9,809,566</b>
<b>RESERVES - Schedule 1</b>		
Contingencies	570,179	590,179
Protection services	690,377	556,131
Transportation services	851,512	389,954
Waterworks	1,997,805	2,169,843
Pollution control projects	2,113,431	1,837,150
Working funds	701,735	603,666
Waste management	3,891,795	3,199,830
Other current purposes	1,128,074	1,102,878
Other capital purposes	701,006	408,895
<b>Total</b>	<b>12,645,914</b>	<b>10,858,526</b>
<b>Total - reserves and reserve funds</b>	<b>22,597,966</b>	<b>20,668,092</b>
<b>SURPLUSES</b>		
Invested in tangible capital assets	120,081,150	114,879,589
General revenue fund	845,463	805,634
Business Improvement Area	634	71,866
Landfill operations board	(48,083)	(41,965)
Equity in municipal electric utilities	13,672,039	13,443,534
Unfunded		
• Employment benefits and post-employment liabilities	(2,282,321)	(2,297,489)
• Landfill closure and post-closure liabilities	(439,898)	(393,920)
<b>Total surpluses</b>	<b>131,828,984</b>	<b>126,467,249</b>
<b>ACCUMULATED SURPLUS</b>	<b>\$ 154,426,950</b>	<b>\$ 147,135,341</b>

See accompanying notes and schedules.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Consolidated Schedule of Segmented Disclosure**  
For the Year Ended December 31, 2021

**SCHEDULE 6**

	General Government	Protection to Persons & Property	Transportation Services	Environmental Services	Health Services	Social and Family Services	Recreation & Cultural Services	Planning & Development	2021	2020
<b>Operations</b>										
<b>Revenue</b>										
Taxation and payments in lieu	\$21,817,322	\$ -	\$ -	\$ 1,550,616	\$ -	\$ -	\$ -	\$ 196,728	\$23,564,666	\$22,999,648
User charges	155,168	242,169	220,141	11,163,011	-	-	656,854	224,530	12,661,873	11,628,581
Government transfers	1,808,609	448,832	1,605,588	898,132	-	-	531,943	17,127	5,310,231	5,917,470
Investment income	666,053	-	1,207	40,481	-	-	-	-	707,741	594,953
Penalties and interest	189,025	-	-	-	-	-	-	-	189,025	191,373
Deferred revenue earned – Schedule 3	-	-	988,397	-	-	-	-	21,080	1,009,477	2,464,740
Investment in municipal electric utilities	228,505	-	-	-	-	-	-	-	228,505	414,826
Gain on disposal of tangible capital assets	20,958	-	(130,409)	5,555	-	-	7,912	-	(95,984)	24,398
Other	20,235	52,664	2,801	407,749	-	-	5,920	-	489,369	283,082
	24,905,875	743,665	2,687,725	14,065,544	-	-	1,202,629	459,465	44,064,903	44,519,071
<b>Expenses</b>										
Salaries, wages and employee benefits	1,908,961	2,881,514	1,595,915	3,003,896	69,585	-	2,427,548	426,873	12,336,986	12,059,479
Interest on long term liabilities	-	241,228	82,690	229,010	-	99,144	-	-	652,072	729,849
Materials	610,900	486,544	1,362,875	2,485,924	6,163	-	895,861	321,101	6,163,205	5,126,338
Contracted services	168,148	4,505,276	575,148	1,920,140	16,531	-	268,695	39,031	7,476,438	8,097,250
Rents and financial expenses	-	5,342	-	-	-	-	-	-	5,342	5,250
External transfers	62,607	6,237	-	-	1,836,453	2,181,185	-	80,302	4,166,784	3,873,231
Amortization	111,334	484,815	2,432,639	2,512,362	-	-	431,317	-	5,972,467	5,758,747
Inter-functional adjustments	(183,740)	91,245	(330,570)	416,899	-	-	6,166	-	-	-
	2,678,210	8,702,201	5,718,697	10,568,231	1,928,732	2,280,329	4,029,587	867,307	36,773,294	35,650,144
<b>Net revenues (expenses)</b>	<b>\$22,227,665</b>	<b>\$(7,958,536)</b>	<b>\$(3,030,972)</b>	<b>\$3,497,313</b>	<b>\$(1,928,732)</b>	<b>\$(2,280,329)</b>	<b>\$(2,826,958)</b>	<b>\$ (407,842)</b>	<b>\$ 7,291,609</b>	<b>\$ 8,868,927</b>

15. See accompanying notes.

# CORPORATION OF THE CITY OF PEMBROKE

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2021

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The **CITY OF PEMBROKE** is an incorporated municipality in the Province of Ontario. Its operations are guided by the provisions of provincial statutes such as the Municipal Act, Municipal Affairs Act and related legislation.

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Corporation of the City of Pembroke are the representations of management prepared in accordance with local government accounting standards established by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada.

#### REPORTING ENTITY

(a) The consolidated financial statements reflect the assets, liabilities, revenues and expenditures of the City and include the activities of all committees of Council and the following boards which are under the control of Council:

- Pembroke Public Library Board
- Pembroke Business Improvement Area

The municipality is also a member of two non-controlled joint local boards which are accounted for using the proportionate consolidation method whereby the municipality's proportionate share of revenues, expenditures, assets and liabilities are included in the accounts after elimination of the proportionate share of inter-entity transactions and balances:

	<b>Proportionate Share</b>
• Ottawa Valley Waste Management Board	27.93%
• Pembroke and Area Airport Commission	20.428%

The City accounts for its ownership interest in municipal electric utilities by the modified equity method. Under the modified equity basis, the electric utilities accounting policies are not adjusted to conform to those of the City, and inter-organizational transactions and balances are not eliminated.

#### (b) Accounting for School Board Transactions

The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards are not reflected in these financial statements.

1. **SUMMARY OF ACCOUNTING POLICIES (cont'd)**

**BASIS OF ACCOUNTING**

(a) **Accrual Basis of Accounting**

The consolidated financial statements have been prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues in the period in which transactions or events occurred that gave rise to the revenues; expenditures are recognized in the period the goods and services are acquired and a liability is incurred or transfers are due.

(b) **Revenue Recognition**

Property tax billings are prepared by the Municipality based on an assessment roll prepared by the Municipal Property Assessment Corporation ("MPAC"), an agency of the Ontario government. Any supplementary billing adjustments made necessary by assessment appeals submitted by the ratepayers and changes to assessed value reflecting new construction are recognized in the year they are determined.

User charges and fees are recognized as revenue in the year the goods and services are provided.

Investment income is recognized as it is earned. Investment income earned on federal gas tax reserve funds is recorded as deferred revenue and included in Municipal revenues in the year that they are applied to qualifying capital expenditures.

Developer contributions are recognized when legal title of the tangible capital assets has been transferred to the City.

Government transfers are recognized as revenue in the year in which the events giving rise to the transfer occur, providing the transfers are authorized, any eligible criteria have been met, and reasonable estimates of the amounts can be made.

(c) **Cash**

Cash is defined as cash on hand, cash on deposit and short-term deposits with a maturity date of less than 90 days, net of cheques outstanding at the reporting date.

(d) **Inventories for Resale**

Inventories for resale are valued at the lower of cost and net realizable value with cost determined on a first-in, first-out basis.

(e) **Non-Financial Assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year, and are not intended for sale in the ordinary course of operations. The change in non-financial assets during the year, together with the annual surplus, provides the Change in Net Financial Assets for the year.

# CORPORATION OF THE CITY OF PEMBROKE

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2021

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### 1. SUMMARY OF ACCOUNTING POLICIES (cont'd)

#### (e) Non-Financial Assets (cont'd)

##### Tangible Capital Assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to the acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets are amortized on a straight-line basis over their estimated useful lives as follows:

<u>Assets</u>	<u>Useful Life-Years</u>
Land improvements	10-50
Buildings and improvements	10-50
Vehicles	5-25
Equipment	5-45
Plants and facilities	20-80
Roads	15-40
Underground and other networks	35-100

Annual amortization is prorated by month in the year of acquisition and in the year of disposal. Assets under construction are not amortized until the asset is in service.

The City has a capitalization threshold so that individual tangible capital assets of lesser value are expensed, unless they are pooled because, collectively, they have significant value, or for operational reasons.

Certain assets have been assigned a nominal value of one Canadian dollar because of the difficulty of determining a tenable valuation. The most significant such assets are the City's road allowances and most City lands.

##### Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and are also recorded as revenue. Similarly, transfers of assets to third parties are recorded as an expense equal to the net book value of the asset as of the date of transfer.

##### Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Notes to the Consolidated Financial Statements**  
For the Year Ended December 31, 2021

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1. **SUMMARY OF ACCOUNTING POLICIES (cont'd)**

(f) **Pension and Employee Benefits**

The City expenses its contributions to the Ontario Municipal Employees Retirement System ("OMERS"), a multi-employer public sector pension fund, when contributions are due.

Employee benefits include vacation entitlement, sick leave benefits and certain post-employment benefits. Vacation entitlements and sick leave benefits are accrued as entitlements are earned. Other post-employment benefits are subject to actuarial valuations and are accrued in accordance with the projected benefit method, prorated on service and management's best estimate of salary escalation and retirement ages of employees. Any actuarial gains and losses related to past service of employees are amortized over the expected average remaining service life of the employee groups.

(g) **Deferred Revenue - Obligatory**

Revenue restricted by legislation, regulation or agreement and not available for general municipal purposes is reported as deferred revenue - obligatory on the consolidated statement of financial position. The revenue is reported on the consolidated statement of operations in the year in which it is used for the specified purpose.

(h) **Use of Estimates**

The preparation of consolidated financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts in the financial statements and accompanying notes. Due to the inherent uncertainty in making estimates, actual results could differ from these estimates. Management makes accounting estimates when determining the estimated useful life of the Corporation's tangible capital assets, its allowance for doubtful accounts, the carrying value of its inventory, the accrued liabilities for employee benefits and solid waste landfill closure and post-closure care. Actual results could differ from those estimates.

(i) **Investments**

Investments are measured at amortized cost. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss. Investment premiums and discounts are amortized over the term of the respective investments.

(j) **Contaminated Sites Liability**

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

2. **CASH**

Cash of \$11,572,427 (2020 - \$10,465,475) has been restricted to support obligatory funds, reserves and deferred revenue-obligatory.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Notes to the Consolidated Financial Statements**  
For the Year Ended December 31, 2021

3. **INVESTMENTS**

	<b>2021</b>	<b>2020</b>
Cash on deposit	\$ 1,393	\$ 29,917
Fixed income securities	915,859	834,345
Mutual funds	14,932	9,042
	<b>\$ 932,184</b>	<b>\$ 873,304</b>

The fixed income securities have effective interest rates of 1.95% to 4.87% with maturity dates from January 17, 2022 to March 5, 2040. Fair market value of investments at December 31, 2021 is \$1,047,118 (2020 - \$942,204).

The investments are held by the Ottawa Valley Waste Management Board - \$850,356 (2020 - \$792,040) and Pembroke and Area Airport Commission - \$81,828 (2020 - \$81,264).

4. **INVESTMENT IN MUNICIPAL ELECTRIC UTILITIES**

In November 1998, the *Energy Competition Act, 1998* (Bill 35) was enacted to restructure the Ontario electricity industry and introduce competition in the electricity market. As a result of changes set out in the *Act*, the City acquired shares and debt of Ottawa River Power Corporation and Ottawa River Energy Solutions Inc. which are the successors to Pembroke Hydro Electric Commission, Beachburg Hydro System, Township of Killaloe, Hagarty & Richards Hydro Electric Commission and the Town of Mississippi Mills Public Utilities Commission.

The City's investment is comprised of the following:

	<b>2021</b>		<b>2020</b>	
	<b>Ottawa River Power Corporation</b>	<b>Ottawa River Energy Solutions Inc.</b>	<b>Total</b>	<b>Total</b>
5.37182% and 7.25% promissory notes, due May 1, 2022,	\$ 4,364,000	\$ 233,287	\$ 4,597,287	\$ 4,597,287
78.38% share of equity as at December 31, 2021.	7,592,810	1,481,942	9,074,752	8,846,247
	<b>\$11,956,810</b>	<b>\$1,715,229</b>	<b>\$13,672,039</b>	<b>\$13,443,534</b>

During the year the City of Pembroke received promissory note interest of \$234,462 (2020 - \$234,462) from Ottawa River Power Corporation and \$16,934 (2020 - \$16,934) from Ottawa River Energy Solutions Inc. and dividend payments of \$128,912 (2020 - \$Nil) from Ottawa River Power Corporation and \$Nil (2020 - \$Nil) from Ottawa River Energy Solutions Inc.

Additional information in regard to the City's investment in municipal electrical utilities is presented below. The City owns 78.38% of the issued shares of both corporations.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Notes to the Consolidated Financial Statements**  
For the Year Ended December 31, 2021

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4. **INVESTMENT IN MUNICIPAL ELECTRIC UTILITIES (cont'd)**

**OTTAWA RIVER POWER CORPORATION**

	<b>2021</b>	<b>2020</b>
<b>Financial Position</b>		
Current assets	\$ 11,269,205	\$ 9,304,856
Property, plant and equipment	14,496,114	14,068,302
Other non-current assets	909,707	960,144
Regulatory assets	172,852	67,238
<b>Total assets</b>	<b>26,847,878</b>	<b>24,400,540</b>
Current liabilities	11,231,785	4,956,507
Long term liabilities	3,683,271	8,879,995
Regulatory liabilities	2,245,644	1,106,307
<b>Total liabilities</b>	<b>17,160,700</b>	<b>14,942,809</b>
<b>Net assets</b>	<b>\$ 9,687,178</b>	<b>\$ 9,457,731</b>

	<b>2021</b>	<b>2020</b>
<b>Financial Activities</b>		
Service revenues (net of cost of sales)	\$ 6,609,074	\$ 5,182,364
Operating expenses	6,094,052	4,476,274
Amount in lieu of income taxes	136,506	179,558
<b>Net revenue for the year</b>	<b>378,516</b>	<b>526,532</b>
Actuarial loss (gain) on post-employment benefits	(38,931)	56,942
<b>Net revenue and other comprehensive income</b>	<b>\$ 417,447</b>	<b>\$ 469,590</b>

Ottawa River Power Corporation provides electricity and services to the City of Pembroke. Electrical energy is sold to the City at the same prices and terms as other electricity customers consuming equivalent amounts of electricity. A summary of amounts charged by the Corporation to the City are as follows:

	<b>2021</b>	<b>2020</b>
Electrical energy	\$ 808,490	\$ 875,341
Merchandising	54,355	44,420
	<b>\$ 862,845</b>	<b>\$ 919,761</b>

## CORPORATION OF THE CITY OF PEMBROKE

### Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2021

#### 4. INVESTMENT IN MUNICIPAL ELECTRIC UTILITIES (cont'd)

##### OTTAWA RIVER ENERGY SOLUTIONS INC.

	2021	2020
<b>Financial Position</b>		
Current assets	\$ 1,037,894	\$ 901,724
Equipment	1,460,866	1,406,967
<b>Total assets</b>	<b>2,498,760</b>	<b>2,308,691</b>
Current liabilities	481,047	101,840
Long term liabilities	-	274,177
Future income tax liability	126,999	104,048
<b>Total liabilities</b>	<b>608,046</b>	<b>480,065</b>
<b>Net assets</b>	<b>\$ 1,890,714</b>	<b>\$ 1,828,626</b>
<b>Financial Activities</b>		
Revenues	\$ 1,705,926	\$ 1,109,729
Expenses	1,620,887	1,028,856
Amount in lieu of income taxes	22,951	21,213
<b>Net revenue for the year</b>	<b>\$ 62,088</b>	<b>\$ 59,660</b>

Ottawa River Energy Solutions Inc. provides fibre services to the City of Pembroke. Included in corporate revenues is fibre revenue of \$51,240 (2020 - \$51,240) from the City. In addition, the Corporation has a promissory note due from the City in the amount of \$Nil (2020 - \$184,620) as described in Note 5 to the financial statements.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Notes to the Consolidated Financial Statements**  
For the Year Ended December 31, 2021

**5. LONG TERM LIABILITIES**

The balance of long-term liabilities reported on the Consolidated Statement of Financial Position is made up of the following:

	<b>2021</b>	<b>2020</b>
City of Pembroke share of debentures issued by the Corporation of the Township of Laurentian Valley for capital costs of the Ottawa Valley Waste Management Board, maturing in 2022, payable in annual instalments of \$164,300 and with interest payable semi-annually at 7.23% per annum	\$ 164,300	\$ 328,600
City of Pembroke share of debentures, maturing in 2026, bearing interest at 1.34% per annum, issued by the Corporation of the Township of Laurentian Valley for capital costs of the Ottawa Valley Waste Management Board	99,244	-
Serial debentures payable, maturing in 2026, payable in semi-annual instalments of \$390,101 plus interest at 4.74% per annum	3,901,010	4,681,212
Serial debentures payable, maturing in 2042, payable in semi-annual instalments of \$69,022 plus interest at 3.66% per annum	2,898,906	3,036,949
Serial debentures payable, maturing in 2045, payable in semi-annual instalments of \$80,664 plus interest at 3.44% per annum	3,791,190	3,952,517
4.55% promissory note payable to Ottawa River Energy Solutions, payable in blended monthly payments of \$15,767, due December 2021	-	184,620
City of Pembroke share of capital lease of the Ottawa Valley Waste Management Board, due 2022, payable in semi-annual instalments of \$5,177 including interest at 1.99% per annum	5,116	15,117
Serial debentures payable, maturing in 2048, payable in semi-annual instalments of \$85,569 plus interest at 3.7% per annum	4,620,722	4,791,860
City of Pembroke share of debentures issued by Corporation of the Township of Laurentian Valley for capital costs of the Pembroke and Area Airport Commission, interest at 2.47% per annum, maturing in 2040, repayable in semi-annual instalments of \$1,539 plus interest	56,688	60,024
	<b>\$ 15,537,176</b>	<b>\$ 17,050,899</b>

**CORPORATION OF THE CITY OF PEMBROKE**  
**Notes to the Consolidated Financial Statements**  
For the Year Ended December 31, 2021

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5. **LONG TERM LIABILITIES** (cont'd)

Principal payments are due on long term liabilities as follows:

2022	\$ 1,442,526
2023	1,273,369
2024	1,273,632
2025	1,273,899
2026	1,274,169
Thereafter	<u>8,999,581</u>
	<u>\$ 15,537,176</u>

The long-term liabilities issued in the name of the municipality have been approved by by-law. The annual principal and interest payments required to service these liabilities are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs.

Total interest charges for City long term liabilities reported in the Consolidated Statement of Operations are \$652,072 (2020 - \$729,8495).

6. **EMPLOYEE BENEFITS AND POST EMPLOYMENT LIABILITIES**

	<b>2021</b>	<b>2020</b>
Workplace Safety and Insurance Board	\$ -	\$ 22,170
Post-employment benefits	1,310,694	1,300,921
Accrued vacation pay	526,585	537,881
Sick leave	445,042	436,517
	<u>\$ 2,282,321</u>	<u>\$ 2,297,489</u>

(a) **SICK LEAVE BENEFITS**

Under certain sick leave benefit plans, unused sick leave can accumulate and employees may become entitled to a cash payment when they leave the municipality's employment. No payments were made to employees who left the municipality's employment during the current year. Reserves in the amount of \$445,042 (2020 - \$437,235) have been established to provide for these liabilities and are reported on the Consolidated Statement of Financial Position.

(b) **POST-EMPLOYMENT BENEFITS**

The Municipality has defined benefit plans providing various post-retirement extended health and dental benefits.

The liability and expense for post-retirement extended health and dental benefits were determined by an actuarial valuation performed as at December 31, 2020 and forecasted for December 31, 2021.

# CORPORATION OF THE CITY OF PEMBROKE

## Notes to the Consolidated Financial Statements

For the Year Ended December 31, 2021

### 6. EMPLOYEE BENEFITS AND POST EMPLOYMENT LIABILITIES (cont'd)

Information about the City's benefit plan is as follows:

#### Accrued benefit liability

	2021	2020
Accrued benefit liability, beginning of year	\$ 1,300,921	\$ 1,297,593
Current service cost	81,422	67,093
Interest	24,187	36,833
Benefits paid during the year	(97,500)	(91,600)
Amortization of experience (gain) loss	1,664	(8,998)
Accrued benefit liability, end of year	\$ 1,310,694	\$ 1,300,921

#### Reconciliation of accrued benefit obligation

	2021	2020
Accrued benefit obligation, beginning of year	\$ 1,322,558	\$ 1,200,411
Benefits accrued during year	81,422	67,093
Benefits paid during year	(97,500)	(91,600)
Interest on accrued benefit obligation during year	24,187	36,833
Experience loss	-	109,821
Accrued benefit obligation, end of year	\$ 1,330,667	\$ 1,322,558
Discount rate	1.84 %	1.84%
Assumed health care trend rate	10.0 %	10.0%
Assumed dental trend rate	4.0 %	4.0%

### (c) WORKPLACE SAFETY & INSURANCE BOARD (WSIB)

As a Schedule 2 employer, the Municipality funds its obligations to the WSIB on a "pay as you go" basis. The future benefit costs recorded at the year end are based on calculations prepared by the WSIB. No independent actuarial valuation is considered necessary.

### 7. CONTAMINATED SITES LIABILITY

The City has adopted PS3260 Liability for Contaminated Sites. The City has not identified any financial liabilities as at December 31, 2021 (2020 - Nil) as a result of this standard.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Notes to the Consolidated Financial Statements**  
For the Year Ended December 31, 2021

**8. LANDFILL CLOSURE AND POST-CLOSURE LIABILITIES**

The Ottawa Valley Waste Management Board has assumed liability for closure and post closure costs of a landfill site. These financial statements recognize a liability for the City of Pembroke's estimated proportionate share of these costs to the extent that the site has been used to date. Usage is measured as cumulative capacity used versus total estimated capacity available. Since costs are expected to be incurred in the future, they have been discounted at 5.23% which is the Board's average long-term borrowing rate, net of 2% inflation. The existing landfill site is expected to reach capacity in the year 2035. Estimated closure and post closure costs and related information as at December 31, 2021 are summarized as follows:

	<b>2021</b>		<b>2020</b>	
	<b>Total</b>	<b>City of Pembroke Share</b>	<b>Total</b>	<b>City of Pembroke Share</b>
Expected total expenditures	\$ 6,142,800	\$ 1,715,684	\$ 5,919,600	\$ 1,644,465
Amount remaining to be recognized	(4,567,800)	(1,275,786)	(4,501,600)	(1,250,545)
Liability to date	\$ 1,575,000	\$ 439,898	\$ 1,418,000	\$ 393,920
Remaining capacity of site in cubic metres	<u>511,000</u>		<u>550,400</u>	
Remaining useful life of site in years	<u>14</u>		<u>15</u>	
Years of post-closure care	<u>33</u>			

The Board has designated investments of \$3,044,597 (2020 - \$2,851,116) for settling closure and post-closure liabilities.

**9. EXPENDITURES BY OBJECT**

The Consolidated Statement of Operations presents the consolidated expenditures by function. The following classifies those same expenditures by object.

	<b>2021</b>	<b>2020</b>
Salaries, wages and employee benefits	\$ 12,314,292	\$ 12,059,479
Interest on long term liabilities	652,072	729,849
Transfers to external organizations	4,166,784	3,873,231
Materials, contracted services, rents and financial expenses	13,667,679	13,228,838
Amortization	5,972,467	5,758,747
	<u>\$ 36,773,294</u>	<u>\$ 35,650,144</u>

## **CORPORATION OF THE CITY OF PEMBROKE**

### **Notes to the Consolidated Financial Statements**

For the Year Ended December 31, 2021

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#### **10. PENSION AGREEMENT**

The Corporation of the City of Pembroke, on behalf of its eligible employees, is a participant in the Ontario Municipal Employees Retirement System (OMERS). OMERS is a defined benefit pension plan, fully funded by equal contributions from participating employers and employees, and by the investment earnings of the OMERS Fund. OMERS pensions are calculated using a defined benefit formula, taking into account length of service and average annual wage, that is designed to integrate with the pension payable from the Canada Pension Plan.

Because OMERS is a multi-employer pension plan, The Corporation of the City of Pembroke does not recognize any share of the pension plan deficit of \$69 million (2020 – deficit of \$7.655 billion) based on the total fair market value of the plans assets, as this is a joint responsibility of all Ontario municipalities and their employees.

The amount contributed to OMERS for 2021 was \$789,267 (2020 - \$819,108) for current service and is included as an expenditure on the Consolidated Statement of Operations. At December 31, 2021 there is no liability for past service under this agreement.

#### **11. FINANCIAL INSTRUMENTS**

The Municipality's financial instruments consist of cash, investments, taxes receivable, water and sewer receivables, accounts receivable, accounts payable and accrued liabilities and long-term liabilities. The fair value of these financial instruments is approximately equal to their carrying value.

It is management's opinion that the Municipality is not exposed to significant interest or currency risks arising from these financial instruments. The City is subject to credit risk with respect to taxes receivable, water and sewer receivables and accounts receivable. Credit risk arises from the possibility that taxpayers and entities to which the City provides services may experience financial difficulty and be unable to fulfil their obligations. It is management's opinion that the large number and diversity of taxpayers and users minimizes the credit risk.

#### **12. CONTRACTUAL OBLIGATIONS AND COMMITMENTS**

The City has a contract with the Ontario Provincial Police (OPP) for policing services. The contract cost for 2021 was \$4,409,251. The contract expires December 31, 2022.

The City has a contract for the collection and transportation of garbage, recyclable material, source separated organics and yard waste effective April 1, 2015 and expiring March 28, 2025. The cost for 2021 was \$1,084,593

The City is committed to construction contracts with remaining estimated costs to completion of \$5,237,254 plus HST as at December 31, 2021.

#### **13. CONTINGENT LIABILITIES**

The nature of municipal activities is such that there may be litigation pending or in prospect at any time. Management believes that the City has valid defences and appropriate insurance coverages in place. In the event any claims are successful, management believes that such claims are not expected to have a material effect on the City's financial position. Any adjustments, arising from these matters, will be recorded in future years.

**CORPORATION OF THE CITY OF PEMBROKE**  
**Notes to the Consolidated Financial Statements**  
For the Year Ended December 31, 2021

14. **JOINT LOCAL BOARDS**

The City is a member of two joint local boards as follows:

**Pembroke and Area Airport Commission**

The Pembroke and Area Airport Commission was established in 1968 under the *Municipal Act* and on June 25, 1992 was continued as a body corporation by special legislation of the Province of Ontario. The Commission's primary function is the management of the Pembroke and Area Airport.

The City's proportionate share of contributions to the Commission is 20.428% (2020 – 20.521%). The only transactions the City had with the Commission during the year was the annual municipal levy of \$19,111 (2020 - \$18,284).

Summary financial information for the year ended December 31, 2021 and the City's proportionate share are as follows:

	<b>Total</b>	<b>City's Share</b>
Net financial assets	\$ 395,893	\$ 80,873
Non-financial assets	3,809,953	778,297
<b>Accumulated surplus</b>	<b>\$ 4,205,846</b>	<b>\$ 859,170</b>
Revenue	\$ 507,406	\$ 103,653
Expenses	478,901	97,830
<b>Excess of expenses over revenue</b>	<b>\$ 28,505</b>	<b>\$ 5,823</b>

**Ottawa Valley Waste Management Board**

The Ottawa Valley Waste Management Board is a joint local board which was formed to direct the operation of the Ottawa Valley Waste Recovery Centre.

The City's proportionate share of contributions to the Board is 27.93% (2020 – 27.78%). The City had the following transactions with the Board:

	<b>2021</b>	<b>2020</b>
Tipping fees	\$ 638,174	\$ 639,465

These transactions are in the normal course of operations and measured at their exchange amount.

Summary financial information for the year ended December 31, 2021 and the City's proportionate share are as follows:

	<b>Total</b>	<b>City's Share</b>
Net financial assets	\$ 4,574,886	\$ 1,277,766
Non-financial assets	12,733,933	3,556,587
<b>Accumulated surplus</b>	<b>17,308,819</b>	<b>4,834,353</b>
Revenue	\$ 7,610,759	\$ 2,125,685
Expenses	5,455,506	1,523,723
<b>Excess of revenue over expenses</b>	<b>\$ 2,155,253</b>	<b>\$ 601,962</b>

## **CORPORATION OF THE CITY OF PEMBROKE**

### **Notes to the Consolidated Financial Statements**

For the Year Ended December 31, 2021

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#### **15. BUDGET FIGURES**

The operating budget approved by City Council for 2021 is reflected on the Consolidated Statement of Operations. The budgets established for capital investments in tangible capital assets are on a project-oriented basis, the costs of which may be carried out over one or more years and, therefore, may not be comparable with current year's actual expenditure amounts. As well, the City does not in some cases include tangible capital asset amounts in the annual budget as they do not require immediate funding. Budget figures have been reclassified for the purposes of these financial statements to comply with PSAB reporting requirements and are unaudited.

#### **16. SEGMENTED DISCLOSURES**

The City of Pembroke provides a range of services to its ratepayers. For each segment as reported in Schedule 6, revenues and expenses represent amounts that are directly attributable to the segment. Amounts not directly attributable to a segment are reported in general government. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

#### **17. OPERATIONS**

In March 2020, the World Health Organization declared a global pandemic due to the novel coronavirus (COVID-19). The situation is constantly evolving, and the measures put in place are having multiple impacts on local, provincial, national and global economies. The City's delivery of services has been altered but the overall effect of these events on the organization and its operations is too uncertain to be estimated at this time. The impacts will be accounted for when they are known and may be assessed.