



## **Agenda**

### **Pembroke Upper Ottawa Valley OPP Detachment Board Meeting**

Chair: Mayor Gervais  
Thursday, January 30, 2025  
Council Chambers  
2:00 p.m.

- 1. Land Acknowledgement**
- 2. Call to Order**
- 3. Disclosure of Pecuniary Interest and General Nature Thereof**
- 4. Approval of Agenda**
- 5. Approval of Minutes**
  - October 29, 2024
- 6. Business Arising from the Minutes**
  - Insurance Update
- 7. OPP Report**
  - a. OPP Detachment Commander's Update
    - Quarterly Report (October – December 2024)
- 8. New Business**
  - a. Election of Chair & Vice Chair\*
  - b. 2025 Meeting Schedule
- 9. Correspondence**
- 10. Date of Next Meeting**
  - May 2025. When a date is solidified, it will be posted on the City of Pembroke website.

- 11. Motion to Adjourn**

\*= no attachments

# Pembroke Upper Ottawa Valley OPP Detachment Board Draft Meeting Minutes

City Hall, Council Chambers  
Pembroke, Ontario  
October 29, 2024  
1:00 p.m.

## **Present:**

Ron Gervais, Mayor  
Dezai Bair-Patel  
Patricia Lafreniere, Councillor  
Christine Reavie  
Michael St.Jean

## **Also Present:**

Inspector Stephan Neufeld, OPP, (entered meeting at 1:20 p.m.)  
Acting Staff Sergeant Mary, OPP  
Victoria Charbonneau, Recording Secretary

### **1. Land Acknowledgment**

### **2. Call to Order**

The Chair called the meeting to order at 1:02 p.m.

### **3. Disclosure of Pecuniary Interest & General Nature Thereof**

There were no disclosures of pecuniary interest.

### **4. Approval of Agenda**

#### **Motion:**

Moved by Michael St.Jean

Seconded by Councillor Lafreniere

That the agenda of the Pembroke Upper Ottawa Valley OPP Detachment Board meeting of October 29, 2024, be approved.

**Carried**

### **5. Approval of Minutes**

- July 17, 2024

#### **Motion:**

Moved by Dez Bair-Patel

Seconded by Christine Reavie

That the minutes of the Pembroke Police Services Board meeting of July 17, 2024, be approved as circulated.

**Carried**

## 6. Business Arising from the Minutes

There was no business arising from the minutes.

## 7. OPP Report

### a. OPP Detachment Commander's Update

- Quarterly Report (July - September 2024)

Presented by Inspector Neufeld

The presentation and discussion included the following highlights:

- It was noted that the report is in a new format. It was clarified that the report and statistics are specific to Pembroke.
- Overall, this quarter 7.8% in violent crime trending 12% year to date (YTD) in violent crime
- Property crime 20% decrease this quarter YTD trending downwards at 6%
- Drug crime this quarter saw a decrease of 60% quarter YTD slight increase of 12%
- Motor vehicle collisions 47% overall YTD decrease of 17%
- Overdose statistics YTD slightly below 2023 with 38 occurrences in 2024 vs 27 occurrences in 2023
- There is a Victim Services Specialist now in house at the detachment. This position has proven invaluable along with having regular Victim Services office hours to connect victims to appropriate resources.

### New Business

### a. Fortification By-law – Director Sauriol (Planning, Building and By-law Enforcement)

The report was reviewed and discussion included the following highlights:

- The OPP were consulted in the drafting of the by-law
- The potential challenge of video surveillance cameras on private property and adjacent property owner's privacy. It was stated that should there be a dispute it would likely follow the complaint process.

### **Motion:**

Moved by Councillor Lafreniere

Seconded by Michael St.Jean

That the by-law regarding the Fortification of Land be presented to the Planning and Development Committee of Council at its meeting of November 5, 2024 for their direction, as presented.

### **Carried**

### b. Automated Speed Enforcement – Clerk Charbonneau

The presentation and discussion included the following highlights:

- Questions were raised around the tolerance of ASE (e.g. 1 km over 10 km over) are we able to set the threshold
- Public perception of installation of this equipment
- In experience of the OPP, the cameras do work as a deterrent, however they should be placed in strategic locations with the objective of community safety

- That the Board and Council consult with public and or review data to identify areas of concern for public safety and place cameras in those locations that are deemed of concern
- Review of reports from speed signs and speed cameras (threshold is 1 km over speed limit)
- Critical to determine where ASE equipment is placed in areas of public safety concern only.
- Balancing the perception of a money grab and the objective of increasing public safety
- Playgrounds are currently not in the by-law as community safety zones. In order to include them on the ASE program they would have to be named in the by-law and determination of shifting traffic to other routes would need to be considered. It was stated that there are other measures than ASE to mitigate speeding
- Are the school zones in force 12 months out of the year when school is not in ? is the limit able to do this?
- Question arose that strategic installation of ASE equipment could free up OPP resources
- If ASE program is entered into, does the city have the ability to dictate where these go and what the threshold with different locations for different reasons

**Motion:**

Moved by Dez Bair-Patel

Seconded by Christine Reavie

That the Pembroke Upper Ottawa Valley OPP Detachment Board endorse and recommend to Council, that the City of Pembroke pursue entering agreement with the County of Renfrew for Automated Speed Enforcement on City of Pembroke Roads that meet the Ontario Provincial Government criteria using the Local Authority Services (LAS) provide solution.

**Carried**

- c. Board Insurance Update  
Presented by Clerk Charbonneau

Clerk Charbonneau presented the report.

**Motion:**

Moved by Councillor Lafreniere

Seconded by Christine Reavie

That the Pembroke Upper Ottawa Valley OPP Detachment Board endorse staff to enter into an insurance agreement with Intact Insurance

- d. Community Watch Zone Addition – William Street  
Clerk Charbonneau presented the report. A discussion was held and the following points were raised:  
The presentation and discussion included the following highlights:

- boundaries for this new proposed block of the Pembroke Community Watch are best described as William Street starting from Supple Street to Herbert Street
- area was canvassed by community volunteers for interest and responses received from residents was positive.
- endorsing the initiative will see some community watch signage placed within the new zone.

**Motion:**

Moved by Michael St.Jean

Seconded by Dez Bair-Patel

That the Pembroke Upper Ottawa Valley OPP Detachment Board approve a new Community Watch Zone with boundaries including William Street starting from Supple Street to Herbert Street

- e. OPP Billing Statement  
Presented by Inspector Neufeld, OPP

The report was presented for information.

Traffic Enforcement – Elgin Street  
Presented by Councillor Lafreniere

The presentation and discussion included the following highlights:

- There was a speed limit sign went missing from the Elgin Street playground
- Concerns over the new playground and increased pedestrian traffic in the area and discussions have been had over the anticipated further increase from new subdivision in the area and how it will grow. There are a number of mitigating factors that will help control this

- f. Notice of Motion – Illegal and Toxic Drug Enforcement Measures  
Presented by Mayor Gervais

The presentation and discussion included the following highlights:

- Highlighted that the notice of motion will be coming to the November 5<sup>th</sup> Council meeting and has not been debated
- Committee agreed to wait for the topic to be brought to Council for discussion and decision.

**9. Correspondence**

- Email – Zone 2 Meeting (September 2024)

The Chair reviewed the email with the board for information.

**10. Date of Next Meeting**

The next meeting will be scheduled for January 2025. When a date is solidified, it will be posted on the City of Pembroke website.

**11. Motion to Adjourn****Motion:**

Moved by Dez Bair-Patel

Seconded by Christine Reavie

That the October 29, 2024, Pembroke Upper Ottawa Valley OPP Detachment Board meeting adjourn at 2:44 p.m.

**Carried**

Chair

Recording Secretary

---

# ONTARIO PROVINCIAL POLICE

---

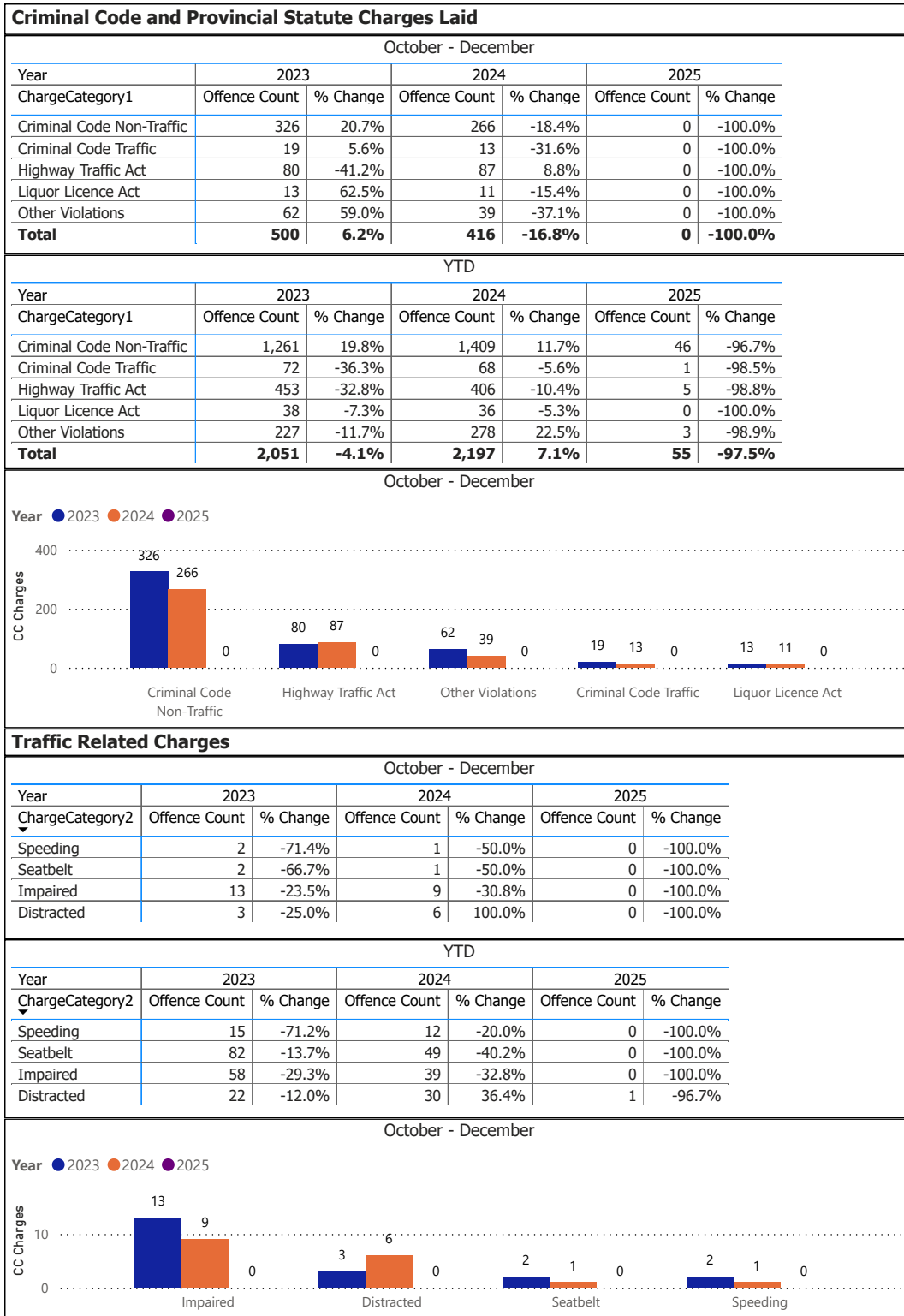


**Pembroke Police Services Board**

**October- December 2024**

**Q4 Report**

**OPP Detachment Board Report  
Records Management System  
October - December 2024**



Detachment: 3M - UPPER OTTAWA VALLEY

Location code(s): 3M20 - PEMBROKE

Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core

Data source date:  
13-Jan-25

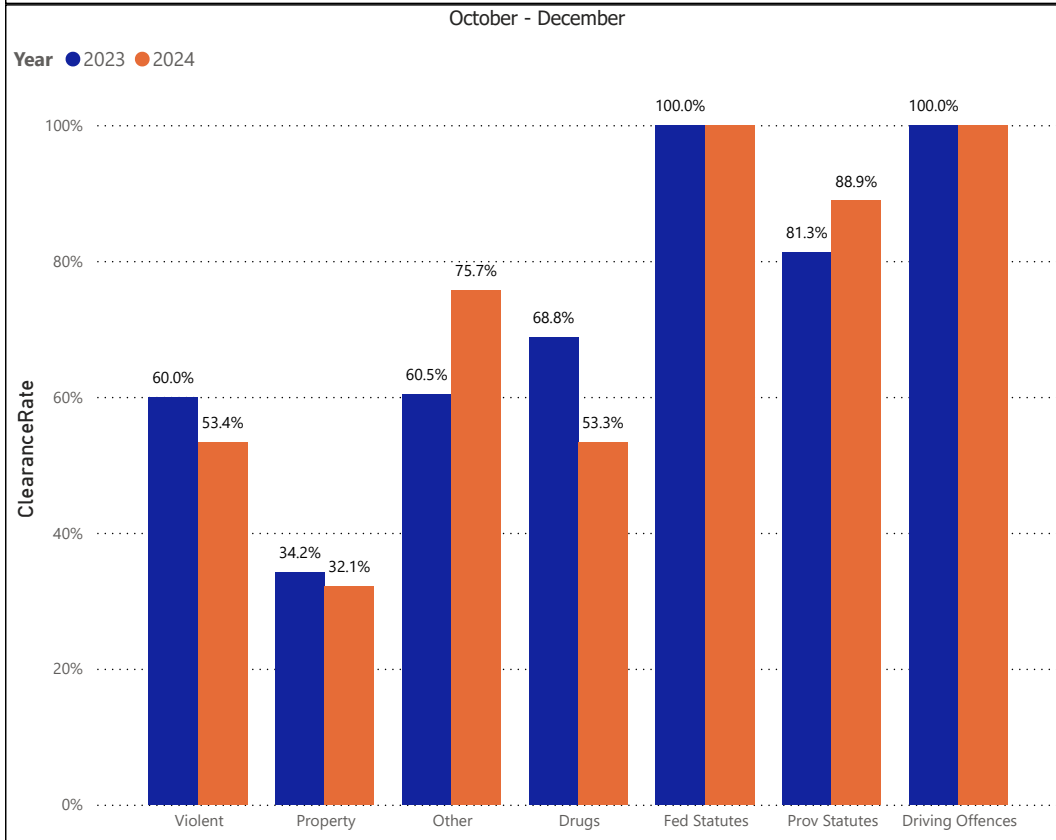
Report Generated on:  
15-Jan-2025 12:56:27 PM



### OPP Detachment Board Report Records Management System October - December 2024

Clearance Rate						
October - December						
Year	2023		2024		2025	
	%	% Change	%	% Change	%	% Change
Violent	60.0%	-9.4%	53.4%	-11.0%	-100.0%	
Property	34.2%	38.1%	32.1%	-6.1%	-100.0%	
Other	60.5%	0.1%	75.7%	25.2%	-100.0%	
Drugs	68.8%	8.0%	53.3%	-22.4%	-100.0%	
Fed Statutes	100.0%	0.0%	100.0%	0.0%	-100.0%	
Prov Statutes	81.3%	-12.5%	88.9%	9.4%	-100.0%	
Driving Offences	100.0%	7.1%	100.0%	0.0%	-100.0%	

YTD						
Year	2023		2024		2025	
	%	% Change	%	% Change	%	% Change
Violation_rollop						
Violent	63.5%	-1.6%	59.4%	-6.6%	75.0%	26.3%
Property	27.7%	16.5%	25.4%	-8.4%	42.9%	69.0%
Other	64.3%	7.4%	70.5%	9.7%	60.0%	-14.9%
Drugs	70.8%	-2.9%	68.1%	-3.7%	0.0%	-100.0%
Fed Statutes	100.0%	50.0%	100.0%	0.0%		-100.0%
Prov Statutes	80.0%	-11.0%	84.4%	5.6%		-100.0%
Driving Offences	97.4%	-1.1%	87.9%	-9.7%	0.0%	-100.0%



Detachment: 3M - UPPER OTTAWA VALLEY

Location code(s): 3M20 - PEMBROKE

Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core

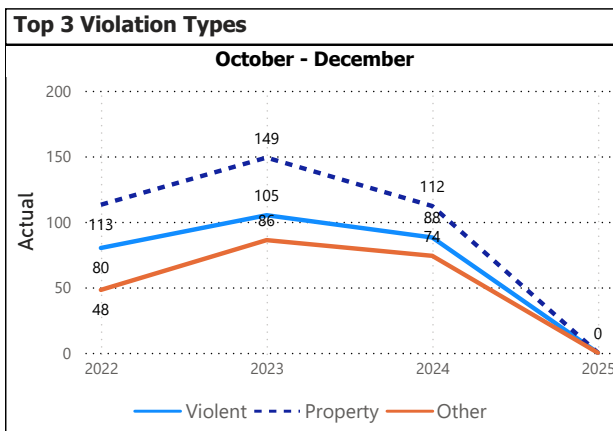
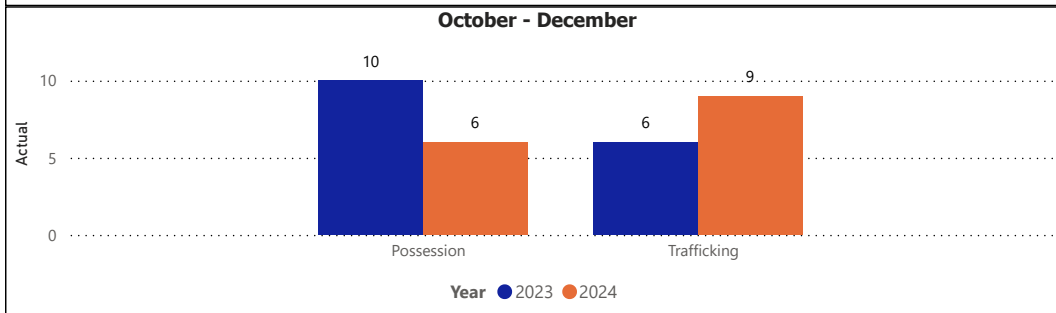
Data source date:  
13-Jan-2025

Report Generated on:  
15-Jan-2025 12:56:27 PM

**OPP Detachment Board Report  
Records Management System  
October - December 2024**

<b>Drug Crime</b>						
<b>October - December</b>						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	10	11.1%	6	-40.0%	0	-100.0%
Trafficking	6	200.0%	9	50.0%	0	-100.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
<b>Total</b>	<b>16</b>	<b>45.5%</b>	<b>15</b>	<b>-6.3%</b>	<b>0</b>	<b>-100.0%</b>

<b>YTD</b>						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	44	33.3%	39	-11.4%	1	-97.4%
Trafficking	21	40.0%	28	33.3%	0	-100.0%
Importation & Production	0	--	1	--	0	-100.0%
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	1	--	0	-100.0%
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	--	0	--	0	--
<b>Total</b>	<b>65</b>	<b>35.4%</b>	<b>69</b>	<b>6.2%</b>	<b>1</b>	<b>-98.6%</b>



<b>Top 5 Violation Groups</b>					
<b>October - December</b>					
ViolationGrp	2022	2023	2024	2025	Total
Failure to Comply	30	53	62	0	<b>145</b>
Theft Under \$5000	41	65	38	0	<b>144</b>
Assaults/Firearm Related Offences	37	50	37	0	<b>124</b>
Other Offences Involving Violence or the Threat of Violence	30	40	40	0	<b>110</b>
Fraud	35	35	25	0	<b>95</b>

Detachment: 3M - UPPER OTTAWA VALLEY

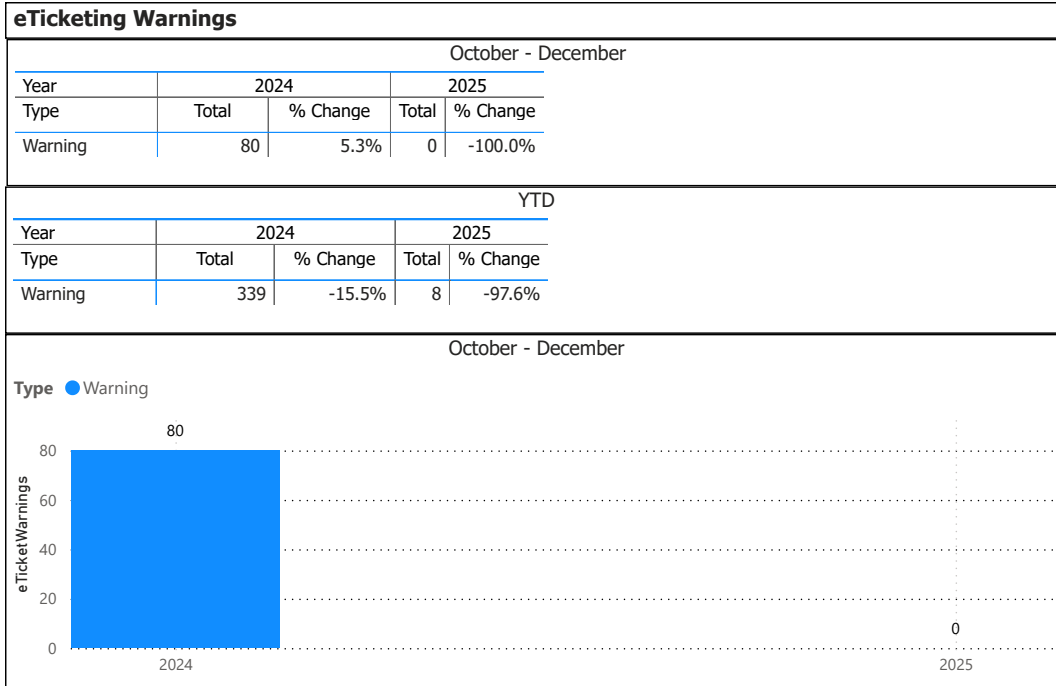
Location code(s): 3M20 - PEMBROKE

Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core

Data source date:  
13-Jan-2025

Report Generated on:  
15-Jan-2025 12:56:27 PM

**OPP Detachment Board Report  
Records Management System  
October - December 2024**



*Note: The eTicketing system was not fully implemented until the end of 2022, therefore data is only available beginning in 2023. % Change in 2023 may appear higher in this report due to the incomplete 2022 data.*

**Detachment: 3M - UPPER OTTAWA VALLEY**

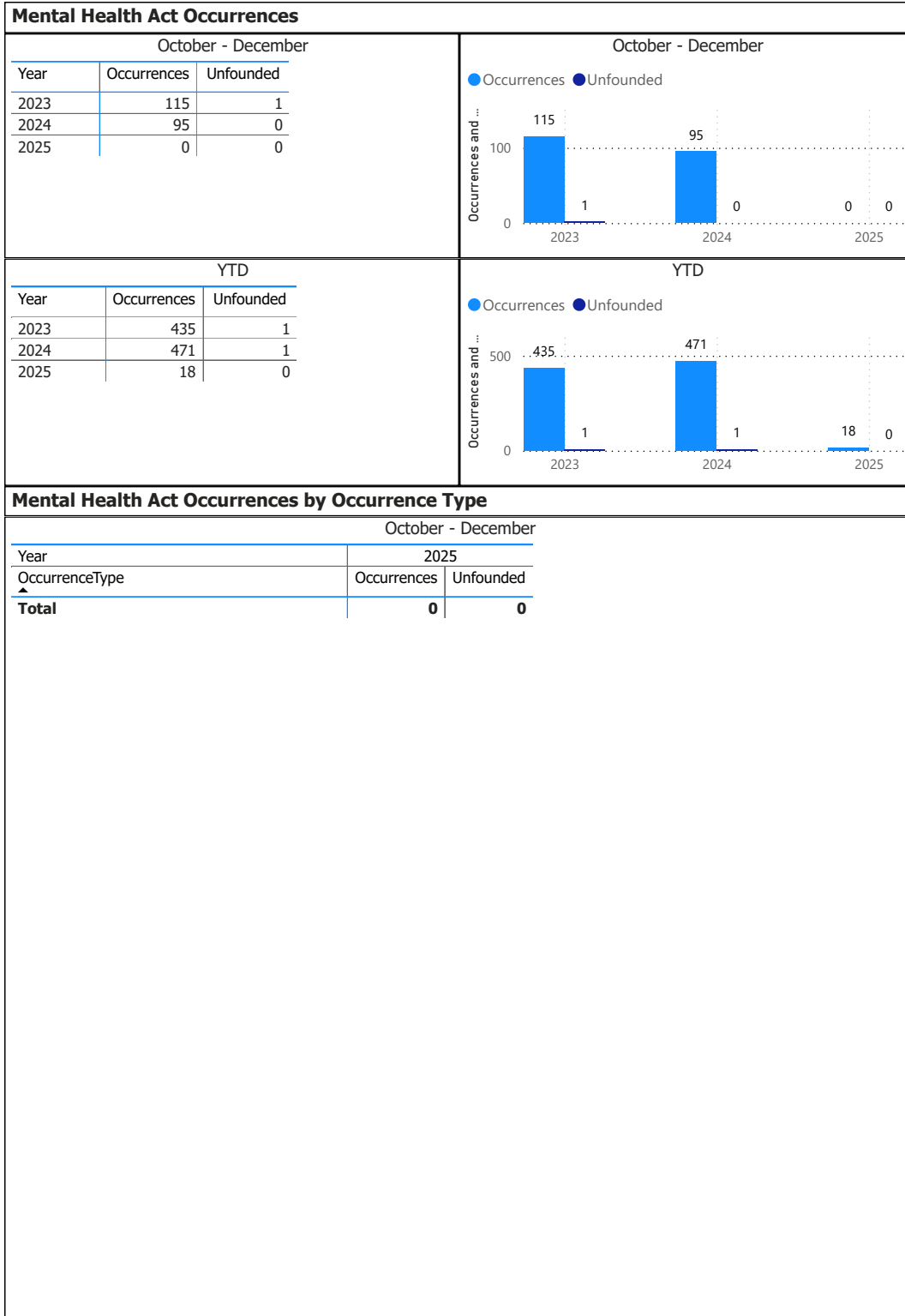
Location code(s): 3M20 - PEMBROKE

Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core

Data source date:  
13-Jan-25

Report Generated on:  
15-Jan-2025 1:00:02 PM

### OPP Detachment Board Report Records Management System October - December 2024



Detachment: 3M - UPPER OTTAWA VALLEY

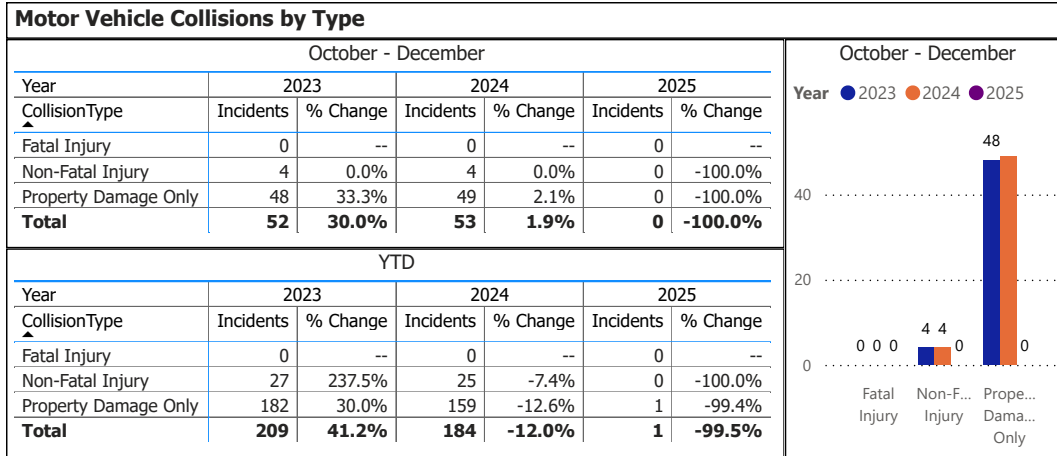
Location code(s): 3M20 - PEMBROKE

Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core

Data source date:  
13-Jan-2025

Report Generated on:  
15-Jan-2025 12:56:27 PM

**OPP Detachment Board Report  
Collision Reporting System  
October - December 2024**



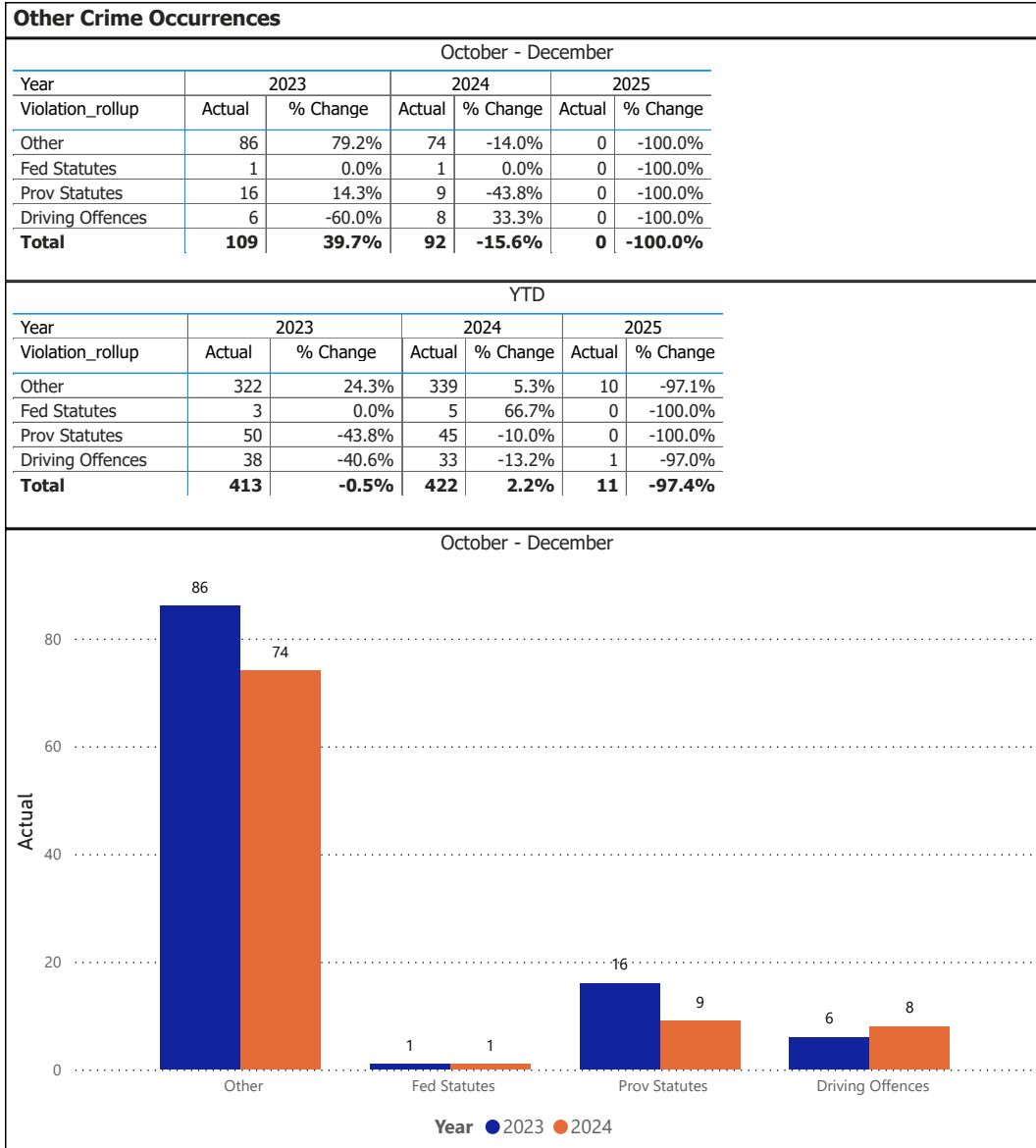
Data source (Collision Reporting System) date:  
13-Jan-2025

Detachment: 3M - UPPER OTTAWA VALLEY  
Location code(s): 3M20 - PEMBROKE

Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core  
Data source date:  
13-Jan-2025

Report Generated on:  
15-Jan-2025 12:56:27 PM

**OPP Detachment Board Report  
Records Management System  
October - December 2024**



Detachment: 3M - UPPER OTTAWA VALLEY

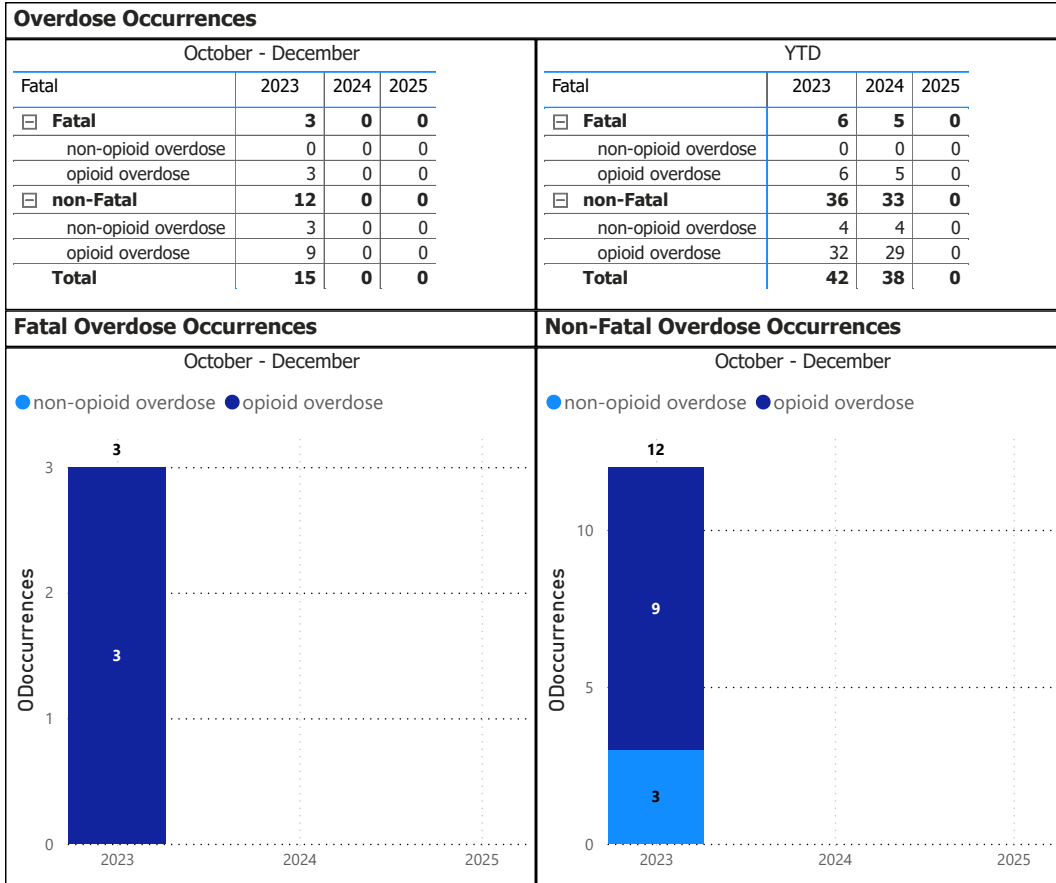
Location code(s): 3M20 - PEMBROKE

Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core

Data source date:  
13-Jan-2025

Report Generated on:  
15-Jan-2025 12:56:27 PM

### OPP Detachment Board Report Records Management System October - December 2024



Detachment: 3M - UPPER OTTAWA VALLEY

Location code(s): 3M20 - PEMBROKE

Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core

Data source date:

13-Jan-2025

Report Generated on:

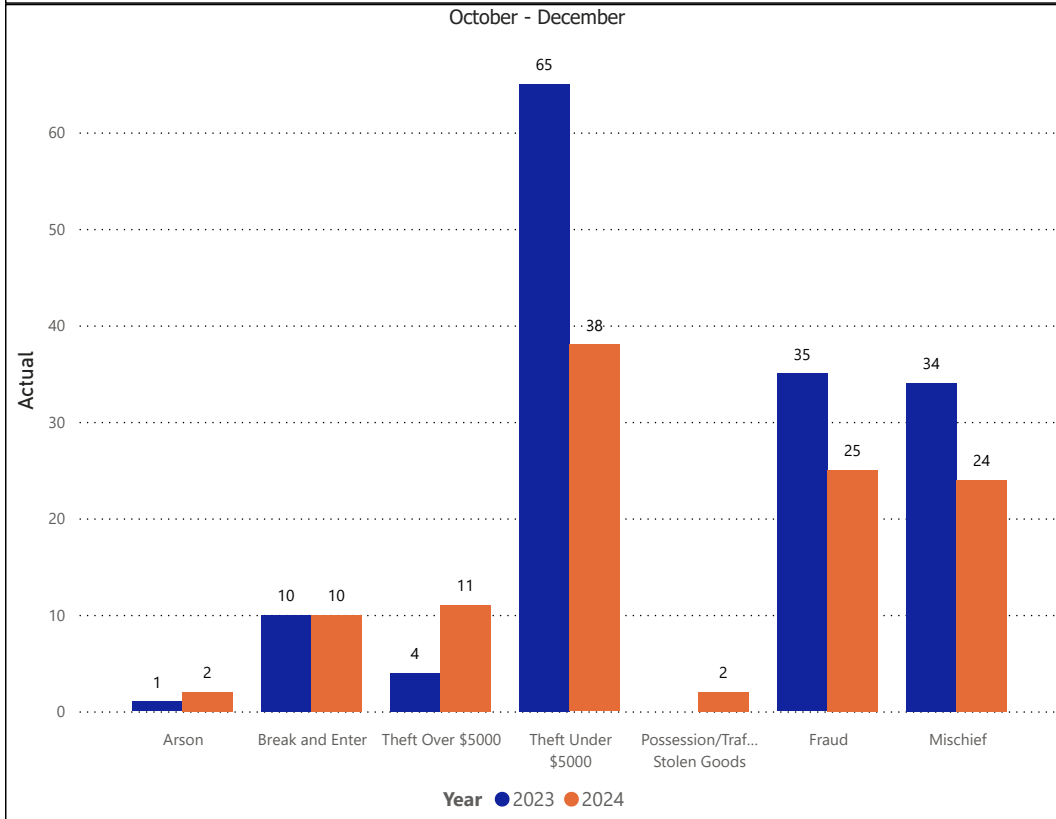
15-Jan-2025 12:56:27 PM

**OPP Detachment Board Report  
Records Management System  
October - December 2024**

Property Crime						
October - December						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	1	--	2	100.0%	0	-100.0%
Break and Enter	10	0.0%	10	0.0%	0	-100.0%
Theft Over \$5000	4	-60.0%	11	175.0%	0	-100.0%
Theft Under \$5000	65	58.5%	38	-41.5%	0	-100.0%
Possession/Trafficking Stolen Goods	0	-100.0%	2	--	0	-100.0%
Fraud	35	0.0%	25	-28.6%	0	-100.0%
Mischief	34	112.5%	24	-29.4%	0	-100.0%
<b>Total</b>	<b>149</b>	<b>31.9%</b>	<b>112</b>	<b>-24.8%</b>	<b>0</b>	<b>-100.0%</b>

YTD						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Arson	2	--	2	0.0%	0	-100.0%
Break and Enter	49	11.4%	50	2.0%	0	-100.0%
Theft Over \$5000	19	-44.1%	25	31.6%	1	-96.0%
Theft Under \$5000	265	10.9%	201	-24.2%	4	-98.0%
Possession/Trafficking Stolen Goods	3	200.0%	7	133.3%	0	-100.0%
Fraud	160	16.8%	146	-8.8%	1	-99.3%
Mischief	131	7.4%	137	4.6%	1	-99.3%
<b>Total</b>	<b>629</b>	<b>9.0%</b>	<b>568</b>	<b>-9.7%</b>	<b>7</b>	<b>-98.8%</b>



Detachment: 3M - UPPER OTTAWA VALLEY

Location code(s): 3M20 - PEMBROKE

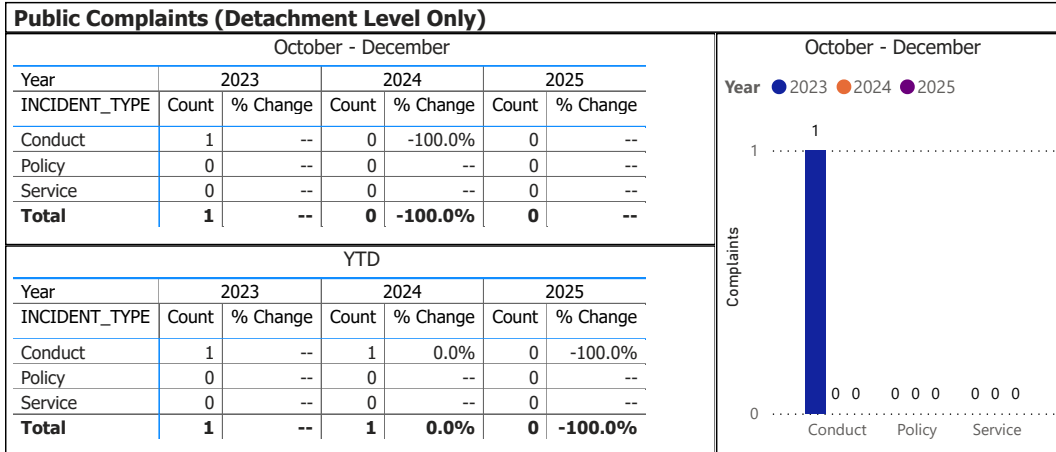
Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core

Data source date:  
13-Jan-2025

Report Generated on:  
15-Jan-2025 12:56:27 PM



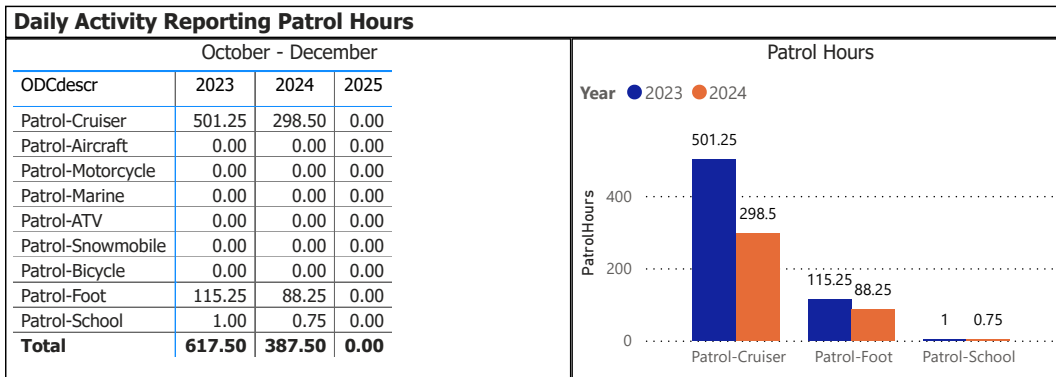
### OPP Detachment Board Report Records Management System October - December 2024



Data source: RMS Data Feed  
Ontario Provincial Police, Professional Standards Bureau Commander Reports - File Manager System

Data source date:  
13-Jan-2025

### Daily Activity Reporting



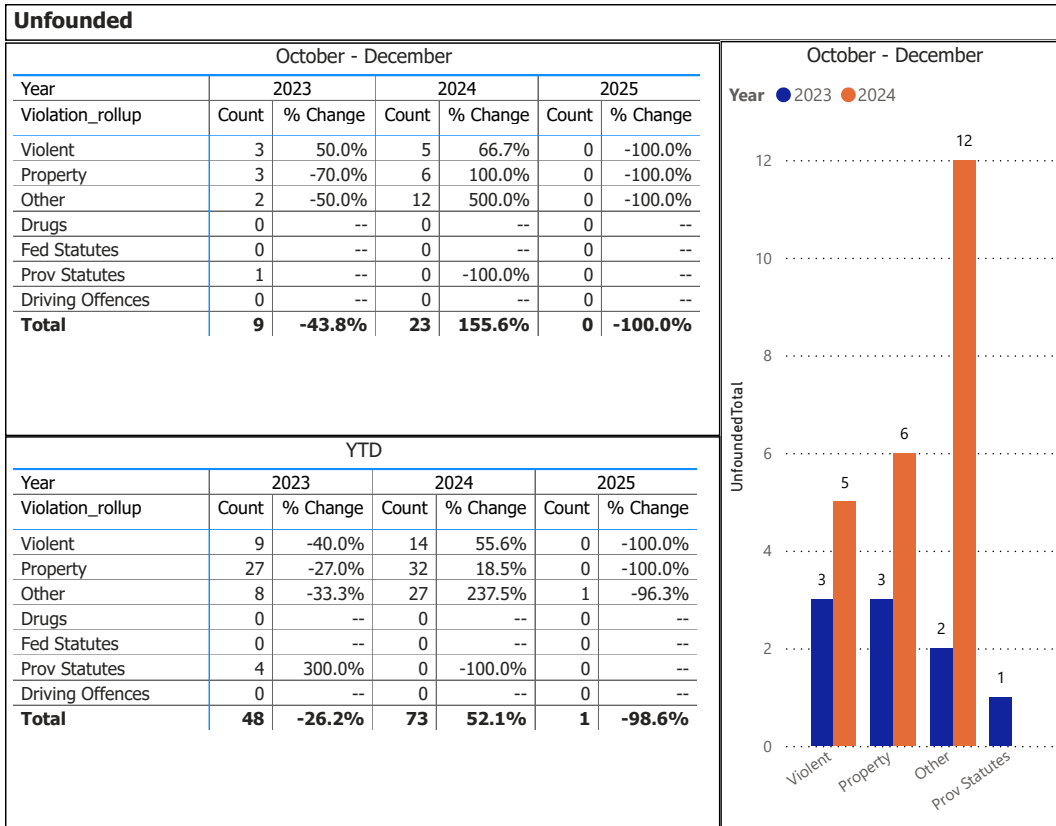
Data source (Daily Activity Reporting System) date:  
13-Jan-2025

Detachment: 3M - UPPER OTTAWA VALLEY  
Location code(s): 3M20 - PEMBROKE

Data source date:  
13-Jan-2025

Report Generated on:  
15-Jan-2025 12:56:27 PM

**OPP Detachment Board Report  
Records Management System  
October - December 2024**



Detachment: 3M - UPPER OTTAWA VALLEY

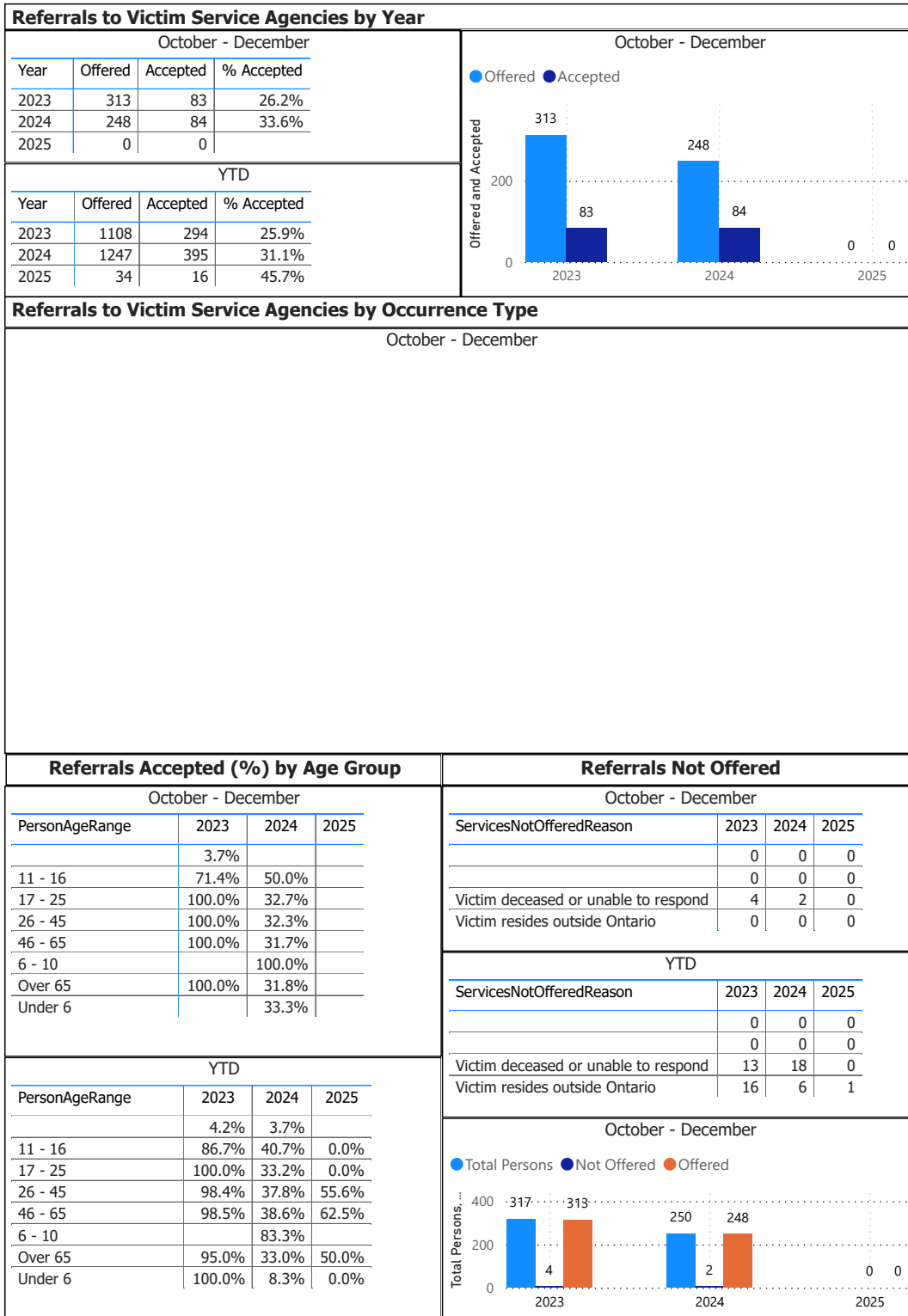
Location code(s): 3M20 - PEMBROKE

Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core

Data source date:  
13-Jan-2025

Report Generated on:  
15-Jan-2025 12:56:27 PM

**OPP Detachment Board Report  
Records Management System  
October - December 2024**



Detachment: 3M - UPPER OTTAWA VALLEY

Location code(s): 3M20 - PEMBROKE

Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core

Data source date:

13-Jan-2025

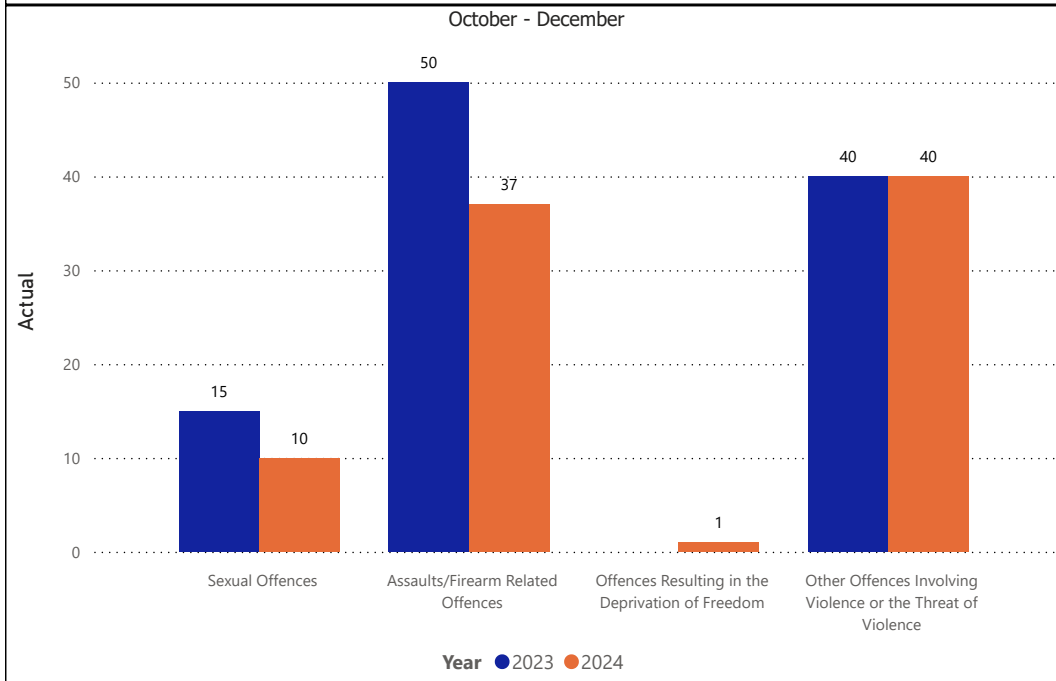
Report Generated on:

15-Jan-2025 12:56:27 PM

**OPP Detachment Board Report  
Records Management System  
October - December 2024**

Violent Crime						
October-December						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	0	--	0	--
Sexual Offences	15	50.0%	10	-33.3%	0	-100.0%
Assaults/Firearm Related Offences	50	35.1%	37	-26.0%	0	-100.0%
Offences Resulting in the Deprivation of Freedom	0	-100.0%	1	--	0	-100.0%
Robbery	0	--	0	--	0	--
Other Offences Involving Violence or the Threat of Violence	40	33.3%	40	0.0%	0	-100.0%
Offences in Relation to Sexual Services	0	--	0	--	0	--
<b>Total</b>	<b>105</b>	<b>31.3%</b>	<b>88</b>	<b>-16.2%</b>	<b>0</b>	<b>-100.0%</b>

YTD						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	2	--	0	-100.0%	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	0	--	1	--	0	-100.0%
Sexual Offences	54	42.1%	43	-20.4%	0	-100.0%
Assaults/Firearm Related Offences	205	19.9%	202	-1.5%	8	-96.0%
Offences Resulting in the Deprivation of Freedom	2	-71.4%	1	-50.0%	0	-100.0%
Robbery	4	33.3%	1	-75.0%	0	-100.0%
Other Offences Involving Violence or the Threat of Violence	128	-6.6%	168	31.3%	8	-95.2%
Offences in Relation to Sexual Services	0	--	0	--	0	--
<b>Total</b>	<b>395</b>	<b>11.0%</b>	<b>416</b>	<b>5.3%</b>	<b>16</b>	<b>-96.2%</b>



Detachment: 3M - UPPER OTTAWA VALLEY

Location code(s): 3M20 - PEMBROKE

Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core

Data source date:

13-Jan-2025

Report Generated on:

15-Jan-2025 12:56:27 PM

### OPP Detachment Board Report Records Management System October - December 2024

Youth Charges by Disposition Type			
October - December			
Disposition_Type	2023	2024	2025
Bail	0	0	0
Conviction	8	2	0
Diversion	2	7	0
NonConviction	12	0	0
NotAccepted	2	0	0
POATicket	0	0	0
<b>Total</b>	<b>24</b>	<b>9</b>	<b>0</b>

YTD			
Disposition_Type	2023	2024	2025
Bail	0	0	0
Conviction	27	28	0
Diversion	17	34	0
NonConviction	26	16	0
NotAccepted	2	0	0
POATicket	0	0	0
<b>Total</b>	<b>72</b>	<b>78</b>	<b>0</b>

Year	Conviction	Diversion	NonConviction	NotAccepted
2023	8	2	12	2
2024	2	7	0	0
2025	0	0	0	0

Youth Charges by Disposition and Occurrence Type		
October - December		
Year	2025	Total
OccType		
<b>Total</b>		<b>0</b>

YTD		
Year	2025	Total
OccType		
<b>Total</b>		<b>0</b>

*The tables and chart on this page present summarized youth charges by disposition and occurrence type that have been recorded in the OPP Niche RMS application. Of note... the Niche data sourced for this report page only lists youth charges that have had a disposition type entered against them. Therefore, please be aware that the counts of youth charges entries on this report page are under stating the potential sum of youth charges that are in OPP Niche RMS.*

**Detachment: 3M - UPPER OTTAWA VALLEY**  
Location code(s): 3M20 - PEMBROKE

Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core  
Data source date:  
13-Jan-2025

Report Generated on:  
15-Jan-2025 1:03:13 PM

### OPP Detachment Board Report Collision Reporting System October - December 2024

Fatalities in Detachment Area - Incidents									
October - December									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2023	0	0	--	0	0	--	0	0	--
2024	0	0	--	0	0	--	0	0	--
2025	0	0	--	0	0	--	0	0	--

YTD									
Type	Motor Vehicle			Motorized Snow Vehicle			Off-Road Vehicle		
Year	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change	Alcohol/Drugs	Incidents	% Change
2023	0	0	--	0	0	--	0	0	--
2024	0	0	--	0	0	--	0	0	--
2025	0	0	--	0	0	--	0	0	--

Fatalities in Detachment Area - Persons Killed							
October - December							
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle		
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change	
2023	0	--	0	--	0	--	
2024	0	--	0	--	0	--	
2025	0	--	0	--	0	--	

YTD							
Type	Motor Vehicle		Motorized Snow Vehicle		Off-Road Vehicle		
Year	Persons Killed	% Change	Persons Killed	% Change	Persons Killed	% Change	
2023	0	--	0	--	0	--	
2024	0	--	0	--	0	--	
2025	0	--	0	--	0	--	

Primary Causal Factors in Fatal Motor Vehicle Collisions							
October - December				YTD			
	2023	2024	2025		2023	2024	2025
Speeding	0	0	0	Speeding	0	0	0
Speeding % Change	--	--	--	Speeding % Change	--	--	--
Distracted	0	0	0	Distracted	0	0	0
Distracted % Change	--	--	--	Distracted % Change	--	--	--
Alcohol/Drugs	0	0	0	Alcohol/Drugs	0	0	0
Alcohol/Drugs % Change	--	--	--	Alcohol/Drugs % Change	--	--	--
Wildlife	0	0	0	Wildlife	0	0	0
Wildlife % Change	--	--	--	Wildlife % Change	--	--	--
NoSeatbelt	0	0	0	NoSeatbeltYTD	0	0	0
NoSeatbelt YoY%	--	--	--	NoSeatbeltYTD YoY%	--	--	--

October - December									
Speeding, Distracted, Al...	1.0	0.5	0.0	0	0	0	0	0	0
				2023				2024	
				0	0	0	0	0	0
				0	0	0	0	0	0
				0	0	0	0	0	0
				0	0	0	0	0	0
				0	0	0	0	0	0
				0	0	0	0	0	0
				0	0	0	0	0	0
				0	0	0	0	0	0

Data source (Collision Reporting System) date:  
13-Jan-2025

Detachment: 3M - UPPER OTTAWA VALLEY  
Location code(s): 3M20 - PEMBROKE

Area(s): 3172 - Pembroke, 3231 - Pembroke Downtown Core  
Data source date:  
13-Jan-2025

Report Generated on:  
15-Jan-2025 12:56:27 PM



Pembroke Upper Ottawa Valley OPP Detachment Board  
Pembroke Police Services Board  
1 Pembroke Street East  
Pembroke, ON K8A 3J5

## Pembroke Upper Ottawa Valley OPP Detachment Board Report

**To:** Pembroke Police Services Board

**From:** Victoria Charbonneau  
Municipal Clerk

**Date:** January 30, 2025

**RE:** **2025 Meeting Dates Pembroke Upper Ottawa Valley OPP Detachment Board**

### **Recommendation:**

That the Pembroke Upper Ottawa Valley OPP Detachment Board approve the 2025 meeting schedule as presented.

### **Background:**

Per the Boards Terms of Reference, “the Board shall meet a minimum of four (4) times per year, and more frequently at the discretion of the Chair. Meetings shall be held in Council Chambers at Pembroke City Hall”.

### **Financial Implication:**

There are no financial implications associated with the Pembroke Upper Ottawa Valley OPP Detachment Board meeting schedule. The Board is supported by existing resources within the Board’s operating budget. Honorariums paid are stipulated in the Council Remuneration and Expense by-law and accounted for annually in the operating budget.

### **Discussion:**

The schedule reflected below are the proposed dates for the 2025 Meeting Dates Pembroke Upper Ottawa Valley OPP Detachment Board:

Wednesday May 21, 2025 1:00 p.m. – 3:00 p.m.

Wednesday July 23, 2025 1:00 p.m. – 3:00 p.m.

Wednesday October 22, 2025 1:00 p.m. – 3:00 p.m.

Respectfully submitted,  
Victoria Charbonneau  
Municipal Clerk