

**The Corporation of the City of Pembroke**

**By-law Number 2022-35**

**A By-law to establish fees and charges on persons for payment of municipal services, activities and use of municipal property for the City of Pembroke.**

**Whereas** pursuant to section 391(1) of the Municipal Act, c, 25, S.O. 2001, as amended, a municipality is authorized to impose fees or charges on persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done on behalf of any other municipality or any local board; and for the use of its property including property under its control;

**And Whereas** pursuant to section 391(3) of the Municipal Act, c, 25, S.O. 2001, as amended, a Municipality is authorized to impose fees or charges on persons for costs incurred by the municipality related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

**And Whereas** unpaid fees or charges imposed pursuant to the by-law are subject to an interest rate of one percent (1%) per month;

**And Whereas** pursuant to sections 398 of the Municipal Act, c, 25, S.O. 2001, as amended, the fees or charges imposed pursuant to this by-law constitute a debt owed to the Corporation of the City of Pembroke for which the Treasurer may add outstanding fees or charges, including interest on the unpaid balance to the Tax Roll for the property owned by the persons responsible for paying the fees and charges, and the amount shall be collected in the same manner as municipal taxes;

**Now therefore in the Municipal council of the Corporation of the City of Pembroke enacts as follows:**

1. That the Corporation of the City of Pembroke adopts the attached schedules of department user fees, hereto and forming a part hereof:
  - (a) Schedule "A" – Administration Department Fees;
  - (b) Schedule "B" – Planning & Building Department Fees;
  - (c) Schedule "C" – Operations Department Fees;
  - (d) Schedule "D" – Recreation & Facility Fees;
  - (e) Schedule "E" – Fire Department Fees.
2. That By-law 2019-43 and any other by-law inconsistent with the provision contained in this by-law are hereby repealed.
3. This by-law shall come into force and take effect upon the date of the final passing thereof unless otherwise previously authorized.

**Passed and Enacted  
This 19<sup>th</sup> Day of April 2022**

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Michael LeMay  
Mayor

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Heidi Martin  
Clerk

**Schedule A to By-law 2022-35 – Administration Department Fees**

<b>Miscellaneous</b>	<b>Fee</b>
Tax Certificate	\$ 40.00
NSF/Returned Cheque or Rejected Pre-authorized Payment	\$ 30.00
Photocopies	\$ 1.00 first page \$ 0.50 each additional page
Quit Claim By-law Charge	\$ 25.00

<b>Marriage License</b>	<b>Fee</b>
Resident- proof required	\$ 100.00
Non-resident	\$ 150.00

<b>Civil Marriage</b>	<b>Fee</b>
Ceremony – Full Payment	\$ 300.00
Deposit	\$ 100.00
Balance if Deposit Prepaid	\$ 200.00
Cost per witness	\$ 25.00

<b>Commissioner of Oath Services</b>	<b>Fee</b>
Resident – proof required	No Charge
Non-resident	\$ 10.00

<b>Pet Tags (Dog &amp; Cat)</b>	<b>Fee</b>
Spayed	\$ 20.00
Unsterilized	\$ 30.00
Replacement of lost tag	\$ 2.00
Dog Park Tag	\$ 10.00

<b>False Alarms – Police Services</b>	<b>Fee</b>
First Alarm	Written notice provided to owner
Second & Subsequent alarms within the same calendar year	\$ 300.00 plus HST per occurrence

<b>Taxi</b>	<b>Fee</b>
Taxicab Owner License	\$ 500.00
Taxicab Owner License Renewal	\$ 200.00
Replacement License for New Taxicab	\$ 75.00
Taxicab Driver License	\$ 75.00
Taxicab Driver License Renewal	\$ 75.00
Unscheduled resealing of a taximeter	\$ 10.00
Replacement of photo identification/license (loss, theft or change of stand or name)	\$ 15.00
Taxicab Owner License Pro-Rate fee	\$ 500.00 fee divided by the remaining months to the license expiry date

<b>Limousine</b>	<b>Fee</b>
Limousine or Luxury Limousine Owner License	\$ 500.00
Limousine or Luxury Limousine Owner License Renewal	\$ 200.00

<b>Limousine</b>	<b>Fee</b>
Replacement License for a New Limousine or Luxury Limousine	\$ 75.00
Replacement of Photo identification License (loss, theft, or change of limousine companies)	\$ 15.00
Replacement license for a New Limousine or Luxury Limousine Number Plate	\$ 65.00
Limousine or Luxury Limousine Driver License	\$ 75.00
Limousine or Luxury Limousine Driver License Renewal	\$ 75.00
Limousine or Luxury Limousine Owner License Pro-Rate fee	\$ 500 fee divided by the remaining months to the license expiry date.

**Schedule B to By-law 2022-35 – Planning & Building Department Fees****Building Permit & Administrative Fees**

<b>Category or Type of Fee</b>	<b>Permit Fee</b>
Group "C" – Low Density	\$1.07/ft. <sup>2</sup> (\$11.54/m <sup>2</sup> ) of building floor area. Minimum Fee \$1,500.00 each
Group 'C' - Multiple Residential	\$1.07/ft. <sup>2</sup> (\$11.54/ m <sup>2</sup> ) of building floor area. Minimum Fee \$1,500.00 each
Group "C" Residential (Major alterations & additions)	\$ 0.71/ft. <sup>2</sup> (\$7.69/m <sup>2</sup> ) of building floor area. In addition to an administrative fee of \$50.00 each.
Group 'C' (Garage, carport, accessory building, deck, porches, minor alterations, additions, retrofits, temporary buildings, and other permits i.e. change of use, renewal, occupancy.)	\$ 0.50/ft. <sup>2</sup> (\$5.38/m <sup>2</sup> ) of building or structure area. Minimum fee \$150.00 each
Group 'C' (Wood stove, stand-alone plumbing, a stand-alone mechanical/HVAC, banking machine, etc. Porches, decks & accessory buildings and demolition up to 150 sq. ft. (13.9 m <sup>2</sup> ))	\$ 50.00 Flat Fee – each
Group 'A', 'B', 'D', 'E', 'F' New Construction	\$1.00/ft. <sup>2</sup> (\$10.76/m <sup>2</sup> ) of building floor area in addition to an administrative fee of \$50.00 each
Group 'A', 'B', 'D', 'E', 'F'	\$ 0.84/ft. <sup>2</sup> (\$9.04/m <sup>2</sup> ) of building floor area in addition to
Major Additions or Alterations	an administrative fee of \$50.00 each
Group 'A', 'B', 'D', 'E', 'F' addition to (Minor additions, alterations, retrofit, interior finishes, plumbing stand-alone, mechanical stand-alone)	\$ 0.40/ft. <sup>2</sup> (\$4.30/m <sup>2</sup> ) of building floor area in an administrative fee of \$50.00 each
Residential Demolitions	\$150.00 for the first 1,000 sq. ft. and \$ 20.00 for every additional sq. ft. to a maximum of \$ 500.00
Non-Residential Demolitions	\$ 500.00 flat fee each
Sewage Disposal Systems	\$ 500.00 flat fee each
Alterations to existing buildings or building System NOT provided for above	\$ 10.00 for each \$ 1000.00 of construction value or part thereof as determined by the Chief Building Official, in addition to an administrative fee of \$ 50.00 each.
Inspection for Unit Removal	\$ 75.00 flat fee
Issuance of an Occupancy Permit after the Building Permit is closed	\$ 150.00
Pool and Fence Application	\$ 150.00 flat fee
Removal of Pool Application	\$ 150.00 flat fee

**Plumbing Application Fees**

<b>Plumbing Application</b>	<b>Fee</b>
Basic Plumbing Fee	\$ 50.00

<b>Fixtures</b>	<b>Rate/Fixture</b>
Waste & Vent Stock	\$ 11.00
Water Closet	\$ 6.00
Bathtub	\$ 3.50
Shower Stall	\$ 3.50
Wash Basin	\$ 3.50
Kitchen Sink	\$ 3.50
Slop Sink	\$ 3.50
Urinal	\$ 3.50
Automatic Washer	\$ 3.50
Laundry Tub	\$ 3.50
Drinking Fountain	\$ 3.50
Floor Drain	\$ 3.50
Roof Hopper	\$ 3.50
Hot Water Tank	\$ 15.00
Building Drain (4")	\$ 11.00
Area Drain	\$ 11.00
Interceptor	\$ 11.00

<b>Water Supply System</b>	<b>Fee</b>
Residential	\$ 30.00
Each Additional Residential Unit	\$ 15.00
Commercial	\$ 60.00
Each Additional Commercial Unit	\$ 15.00

**Sign Permit Fees**

<b>Portable Sign Permit</b>	<b>Fee</b>
Minimum Sign Permit Fee Plus one of the following	\$ 50.00
6 months	\$ 55.00
12 months	\$ 110.00
Regular Sign Permit	\$ 10.00 for each \$1,000.00 of construction value or part thereof plus \$ 50.00 Administrative Fee.

**Planning Department Fees**

<b>Miscellaneous Service</b>	<b>Fee</b>
Zoning By-law Amendment	\$ 750.00 plus HST
Official Plan Amendment	\$ 900.00 plus HST
Official Plan and Zoning By-law Amendment	\$ 1,200.00 plus HST
Zoning, Motor Vehicle Compliance And Environmental Inquiries	\$ 75.00 plus HST
Minor Variance	\$ 500.00 plus HST
Consent Application	\$ 600.00 plus HST
Site Plan Application	\$ 700.00 plus HST
Zoning By-law Text	\$ 25.00 plus HST
Plan of Subdivision/Condo	\$ 1,600.00 plus HST
Subdivision Agreements	\$ 400.00 plus HST
Encroachment Agreements	\$ 350.00 plus HST
Part Lot Control	\$ 500.00 plus HST

<b>Miscellaneous Service</b>	<b>Fee</b>
Redline Changes to Plan of Subdivision	\$ 625.00 plus HST

**Schedule C to By-law 2022-35 – Operations Department Fees**

<b>Carts &amp; Bins</b>	<b>Fees</b>
Green Organic Cart (64 gal/204L)	\$ 129.20 plus HST
Blue Box Recycling Container	\$ 12.39 plus HST
Yellow Recycling Container with Mesh Cover	\$ 46.02 plus HST
Organic Kitchen Bin	\$ 6.19 plus HST
Mesh Cover for Recycling Container	\$ 11.50 plus HST

**Private Service Charges**

<b>Street Sweeper</b>	<b>Fees</b>
Work Hours	\$ 119.00 plus HST
After Hours	\$ 135.00 plus HST

<b>Snow Disposal Facility</b>	<b>Fees</b>
Refundable Key Deposit	\$ 105.00 plus HST
Non-refundable Deposit which pays for first 25 Loads	\$ 400.00 plus HST
Each additional load over 25	\$ 15.00 plus HST

<b>Maintenance &amp; Capital Works</b> (if a property owner or contractor requests additional work while the City is doing an internal Capital Project, (City staff or rental contract) the following will apply:	<b>Fees</b>
Labour	Cost + 35% plus HST
Equipment	Rate + 10% plus HST
Materials	Cost + 10% plus HST
Rental Contract	Cost plus HST
Contracted Work (third party)	Cost plus HST
Administrative Fee	10% charge on above (Labour + Equipment + Materials + Rental Contract + Contracted Work) plus HST)

City staff required to complete work on a Capital project due to licencing requirements and/or inspection needs (i.e. water shut off/turn on, flushing, sampling, testing, etc.), are to be scheduled a minimum of 36 hours in advance for a mutually acceptable time. The City will endeavour to meet the contractor's schedule where at all possible, but may have to adjust the schedule to reduce overtime hours. Should the contractor fail to schedule with the City appropriately, or fail to meet the schedule agreed to, the City will back charge the contractor for all labour and equipment required on site as deemed necessary by the City. Overtime rates will apply for after-hours work. The Contractor shall be ready, in advance of the City arrival on site, for the work to be completed by the City. This will include any advance excavations, preparation work, etc.

**Recovery of Costs – Property Damaged by Motorist**

The City of Pembroke will seek the recovery of any costs incurred through the repair/replacement of City property that has been damaged by a motorist. Any driver, or his/her insurance carrier, will be invoiced according to the fee structure established in Schedule C of this By-Law under the "Maintenance & Capital Works" heading.

<b>Water Turn On/Off/Trip</b>	<b>Fee</b>
Work Hours	\$ 43.25 plus HST
After Hours	\$ 68.00 plus HST

<b>Water Service/Meter Inspections/Trip</b>	<b>Fee</b>
Work Hours	\$ 43.25 plus HST
After Hours	\$ 68.00 plus HST

<b>Sewer Service Inspections/Trip</b>	<b>Fee</b>
Work Hours	\$ 43.25 plus HST
After Hours	\$ 68.00 plus HST

<b>Storm Service Inspections/Trip</b>	<b>Fee</b>
Work Hours	\$ 43.25 plus HST
After Hours	\$ 68.00 plus HST

<b>Miscellaneous</b>	<b>Fee</b>
Leak Detection Equipment	\$ 200.00 Flat Rate + Labour + Equipment plus HST
Small Live Tap (within City limits)	\$ 50.00/Tap + Labour + Equipment plus HST
Small Live Tap (outside City)	\$ 350.00/Tap + Labour + Equipment plus HST
Large Live Tap (within City limits)	\$ 750.00/Tap + Labourer + Equipment plus HST
Large Live Tap (outside City)	\$ 1,250.00/Tap + Labour + Equipment plus HST
Backflow Prevention Testing	\$ 100.00/Test + Labour + Equipment plus HST
Water Meters	(current actual cost + 10%) + 10% administrative fee plus HST
Bulk Water	\$ 5.50/1000 litres
Refundable Access Device Deposit	\$ 30.00 plus HST
Septage/Sewage Disposal Rates Plus: Administrative charge (\$10.00 plus HST) on all loads under .38m <sup>3</sup>	\$ 28.35/m <sup>3</sup> plus HST
By-law Enforcement	\$ 100.00 flat fee + applicable fees (see Capital Works)

\* Labour and equipment will be charged at cost plus as noted in the Capital Works section

<b>Daily Rental Fee for Tools</b>	<b>Fee</b>
Hydrant Hose	\$ 25.00 plus HST
Flasher Barricades	\$ 5.00 plus HST
Wooden Barricades	\$ 5.00 plus HST
Portable Road Signs	\$ 5.00 plus HST

<b>Culvert Extensions</b>	<b>Fee</b>
4 foot	\$ 703.00 plus HST
5 foot	\$ 865.25 plus HST
6 foot	\$ 1,027.50 plus HST



## Schedule D to By-law 2022-35 – Recreation and Facility Fees

<b>Ball &amp; Soccer Field Rental (Hourly) Ball – Fields Dragged &amp; Bases Only</b>	<b>Fee</b>
Minor – no lights	\$ 11.00 plus HST
Minor – with lights	\$ 16.00 plus HST
Adult – no lights	\$ 15.00 plus HST
Adult – with lights	\$ 24.00 plus HST

<b>Ball – Fields Fully Prepared</b>	<b>Fee</b>
Minor – no lights	\$ 15.00 plus HST
Minor – with lights	\$ 20.00 plus HST
Adult – no lights	\$ 19.00 plus HST
Adult – with lights	\$ 28.00 plus HST

<b>Soccer Field</b>	<b>Fee</b>
Minor – no lights	\$ 20.00 plus HST
Minor – with lights	\$ 26.00 plus HST
Adult – no lights	\$ 20.00 plus HST
Adult – with lights	\$ 28.00 plus HST

<b>Marina Rates</b>	<b>Fee</b>
Daily Slip	\$ 30.00 plus HST
Weekly Slip	\$ 6.50/ft. plus HST
Seasonal Slip	\$ 30.00/ft. plus HST
Seasonal Shore Power	\$ 135.00 plus HST

<b>Launching</b>	<b>Fee</b>
Daily	\$ 7.25 plus HST
Seasonal	\$ 85.00 plus HST

<b>Pump out Service</b>	<b>Fee</b>
Weekday (Monday – Thursday)	\$ 9.00 plus HST
Weekend (Friday – Sunday)	\$ 12.00 plus HST

<b>Dry Docking</b>	<b>Fee</b>
Seasonal	\$ 100.00 plus HST
Off Season	\$ 325.00 plus HST

<b>Amphitheatre</b>	<b>Fee</b>
Rental - up to 4 hours	\$ 100.00 plus HST
Between 4 and 8 hours	\$ 175.00 plus HST

<b>Riverside Park Campground Serviced Camp Site</b> (Please note 7 days cancellation required or 25% cancellation fee applies)	<b>Fee</b>
Nightly	\$ 38.00 plus HST
Weekly (maximum 2 weeks)	\$ 240.00 plus HST
Sewage Pump out	\$ 8.85 plus HST
Use of the Dog Park	No Charge

<b>Riverside Park Campground Unserviced Camp Site</b> (Please note 7 days cancellation required or 25% cancellation fee applies)	<b>Fee</b>
Nightly	\$ 32.00 plus HST
Weekly (maximum 2 weeks)	\$ 200.00 plus HST
Use of the Dog Park	No Charge

<b>Pavilions</b>	<b>Fee</b>
Flat Rate Rental	\$ 25.00 plus HST

<b>Mini-golf &amp; Horseshoe Pits</b>	<b>Fee</b>
Adults, Youth, Seniors	\$ 3.25 (includes HST)
Child (14 and under)	\$ 2.00
TGIF (July and August) 14 and under	\$ 1.00

<b>Miscellaneous</b>	<b>Fee</b>
Ice	\$ 4.00

### Kinsmen Pool

<b>Public Swim</b>	<b>Fee</b>
Senior (60+)/Student 14-17 years	\$ 3.31 plus HST
Algonquin College (Full time students)	\$ 3.31 plus HST
Adult	\$ 3.98 plus HST
Child (4-13 years)	\$ 2.25
Child (3 and under with adult supervision)	No Charge

<b>Lessons</b>	<b>Fee</b>	<b>Non- Resident Fee</b>
Private	\$ 50.00	additional \$ 39.00
Aqua Tots	\$ 55.00	additional \$ 43.00
Swim Preschool	\$ 55.00	additional \$ 43.00
Swimkids	\$ 63.00	additional \$ 49.00
Adult	\$ 61.94 plus HST	additional \$ 48.00
Aquabics	\$ 61.94 plus HST	additional \$ 48.00
Ladies Red Cross	\$ 48.67 plus HST	additional \$ 43.00
Bronze Programs	\$ 157.52 plus HST	additional \$ 139.00
NLS	\$ 194.69 plus HST	additional \$ 172.00
AWSI	\$ 169.91 plus HST	additional \$ 150.00
Instructors RC/LSS	\$ 336.28 plus HST	additional \$ 297.00

<b>Pool Membership – 1 month</b> (additional non-resident fee of \$30.00 applies)	<b>Fee</b>
Adult	\$ 44.26 plus HST

<b>Pool Membership – 3 months</b> (additional non-resident fee of \$30.00 applies)	<b>Fee</b>
Senior (60+)/Student 14-17 years	\$ 76.12 plus HST
Algonquin College (Full Time Students)	\$ 76.12 plus HST
Adult	\$ 106.20 plus HST
Child	\$ 40.00
Family	\$ 132.75 plus HST

<b>Pool Membership – 6 months</b> (Additional non-resident fee of \$30.00 applies)	<b>Fee</b>
Senior (60+)/Student 14 – 17 years	\$ 125.66 plus HST
Algonquin College (Full Time Student)	\$ 125.66 plus HST
Adult	\$ 185.84 plus HST
Child	\$ 72.00
Family	\$ 238.93 plus HST

<b>Pool Membership - 12 months</b> (Additional non-resident fee of \$30.00 applies)	<b>Fee</b>
Senior (60+)/Student 14 – 17 years	\$ 230.08 plus HST
Algonquin College (Full Time Students)	\$ 230.08 plus HST
Adult	\$ 345.13 plus HST
Child	\$ 120.00
Family	\$ 453.09 plus HST

<b>Pool Rental</b>	<b>Fee</b>
Basic (1-50 people)	\$ 73.36 plus HST
Basic (51-100 people)	\$ 97.83 plus HST
Additional Life Guards	\$ 23.00 plus HST
School Boards (lessons)	\$ 97.83 plus HST
Wading Pool	\$ 23.00 plus HST

### Pembroke Memorial Centre

<b>Public Skating</b>	<b>Fee</b>
Senior (60+)/Student 14 -17 years	\$ 3.25 (includes HST)
Adult	\$ 3.75 (includes HST)
Child	\$ 2.00

<b>Public Skating Pass Card</b>	<b>Fee</b>
Senior (60+)/Student 14 – 17 years	\$ 22.00 (includes HST)
Adult	\$ 27.00 (includes HST)
Child	\$ 15.00

<b>Ice Rental – Hourly</b>	<b>Fee</b>
Adult – Prime Time	\$ 175.00/hour plus HST
Adult/Youth (birthday parties) – Non Prime Time	\$ 120.00/hour plus HST
Minor Sports – Regular	\$ 110.00/hour plus HST
Minor Sports – Out of Town	\$ 140.00/hour plus HST
School Boards	\$ 95.00/hour plus HST
Minor Sports (Mon – Fri 6:00 a.m. to 9:00 a.m.)	\$ 64.00/hour plus HST
Off Season – Minor – April, August – Mid Sept.	\$ 135.00/hour plus HST

<b>Facility Rental PMC &amp; PACC</b>	<b>Fee</b>
Concerts – Non-Profit Organization	\$ 1,500.00/day plus HST
Concerts – For Profit	\$ 2,500.00/day plus HST
Circus	\$ 2,000.00/day plus HST
Additional Days	\$ 500.00/day plus HST
Arena Floor	\$ 40.00/hour plus HST
Rental Cancellation Fee	50% if not cancelled within 7 days of rental
Ticket Sales – For Profit/per ticket	\$ 2.00
Ticket Sales – Non Profit/per ticket	\$ 1.00
Tickets under \$10.00/per ticket	\$ .50

<b>Activity Rooms</b> PMC Suite "A" (12 persons maximum occupancy)	<b>Fee</b>
Lumber Kings Games (flat rate)	\$ 125.00 plus HST
Concerts (flat rate)	\$ 125.00 plus HST

<b>PACC/PMC Activity Room</b>	<b>Fee</b>
Birthday Party	\$ 30.00 plus HST
Day Rate – Maximum 8 hours	\$ 100.00 plus HST

<b>Non-Resident Fees</b>	<b>Fees</b>
Hockey	\$ 451.00/per person
Skating	\$ 293.00/per person
Ball	\$ 146.00/per person
Soccer	\$ 18.00/per person

<b>Miscellaneous</b>	<b>Fee</b>
Skate Sharpening Fee (pair)	\$ 4.43 plus HST

<b>Replacement Costs for Tables &amp; Chairs</b>	<b>Fee</b>
Tables (each)	\$ 200.00 plus HST
Charis (each)	\$ 50.00 plus HST

### **Business Operations Fees**

Please note that a City of Pembroke License is also required (By-law 1998-13 as amended) as well as a PBIA Associate Membership if within PBIA boundaries.

<b>Semi-Annual Business (Seasonal – May 1<sup>st</sup> to Thanksgiving)</b>	<b>Fee</b>
Sidewalk Cart	\$ 100.00 plus HST
Mobile Food Unit	\$ 312.50 plus HST

<b>Annual Business (January 1 to December 31)</b>	<b>Fee</b>
Sidewalk Cart	\$ 200.00 plus HST
Mobile Food Unit	\$ 625.00 plus HST

**Schedule E to By-law 2022-35 – Fire Department Fees**

<b>Miscellaneous Services</b>	<b>Fee</b>
Fire Permit including Initial Site Inspection	\$ 100.00
Fire Permit Annual Renewal (No changes to initial Site Plan)	\$ 50.00
Consumer Fireworks Permit	\$ 50.00
Display Fireworks Permit	\$ 100.00
File Search	\$ 100.00 plus HST
SCBA (Self Contained Breathing apparatus) Refills (per bottle)	\$ 20.00 plus HST
Vehicle Accidents (MTO Rates) Invoiced When unrecoverable through MTO	\$ 564.46 per hour plus HST
Water Rescue – Ottawa River (MTO Rate) (towing fees for non-residents)	\$ 564.46 per hour plus HST
Fire Watch or Standby (Deemed necessary & approved by Fire Chief)	\$ 100.00 per hour plus HST
Fire Scene Cause Determination	\$ 200.00 per hour or part. Minimum of \$ 200.00 plus HST
Vehicle Gasoline Leak Clean-up	\$ 200.00 per hour plus HST
Private Contractor Charges	Actual costs plus Administrative Fees & HST
Copy of Inspections	\$ 100.00 plus HST
Copy of Incident Reports	\$ 100.00 plus HST
Supply/Installation of Smoke Alarms and CO Detectors and Combination Smoke and CO Alarms	\$ 75.00 plus cost of alarm/detector plus HST
Supply/Installation of Batteries	\$ 10.00 plus HST

<b>False Alarms</b>	<b>Fee</b>
1 <sup>st</sup> False Alarm – Letter of warning	No Charge
2 <sup>nd</sup> False Alarm (in 12 month period)	\$337.50 plus HST
3 <sup>rd</sup> False Alarm (in 12 month period)	\$675.00 plus HST

<b>Inspections</b>	<b>Fee</b>
Retrofit Inspections (first and second)	No Charge
Retrofit Inspections (third and subsequent)	\$ 100.00 per hour or no minimum \$ 100.00 plus HST
LLBO Inspection	\$ 100.00 plus HST
Private Day Care License	\$ 100.00 plus HST
Business Compliance Request	\$ 100.00 plus HST

Note: Schedule E fees are also listed in the Fire Fee's By-law 2016-18